



**BOARD OF SELECTMEN  
Working Session  
Town Hall Offices  
461 Boston Street, Unit E-6, Topsfield**

**Minutes of August 2, 2017  
4:00 PM**

Board Members present were Chairman Boyd Jackson, Clerk Mark Lyons, Selectman Richard Gandt, Selectman Laura Powers and Selectman John K. Spencer. Of the Selectman's Staff, Town Administrator Kellie Hebert, and Administrative Assistant/Recording Secretary Susan Winslow were in attendance. Also in attendance were Police Chief Evan Haglund and residents Katherine Carlson, David Larson and Kim Sherwood.

**CALL TO ORDER**

Chairman Boyd Jackson called the meeting to order at 4:12 PM. At 4:13 PM, Chairman Jackson asked for a Roll Call Vote to enter into closed Executive Session in accordance with M.G.L. c. 30A, § 21 (A) under Exemption #2 to conduct strategy sessions in preparation for contract negotiations with nonunion personnel, specifically, to discuss the Fire Chief's Contract. And under Exemption #3 to discuss strategy with respect to collective bargaining or litigation, specifically for the Full Time Police unit, since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

The vote in response to the Chairman's motion to enter Executive Session was:

- Chairman Jackson – Yes
- Clerk Lyons – Yes
- Selectman Spencer – Yes
- Selectman Gandt – Yes

The Board entered into Executive Session at 4:13 PM.

Note: Selectman Laura Powers joined the Board at 4:15 PM.

**At 6:48 PM, after a roll call vote to exit Executive Session, the Board returned to Open Session and discussed the following items:**

**TOWN ADMINISTRATOR REPORT**

- Town Administrator Hebert informed the Board that the Town is actively pursuing unpaid back real estate taxes from Mark Finn of 24 Asbury Street. Ms. Hebert explained that Mr. Finn lives in a home that is part of the Commonwealth of Massachusetts Curatorship Program.

**Listening Sessions**

Selectman Gandt suggested that the Selectmen should hold monthly listening sessions for residents. Discussion ensued including possible dates, locations, protocols and concerns. No action was taken on this item.

Selectman Powers made a motion to adjourn at 7:26 PM, seconded by Selectman Spencer. So voted 5-0. The meeting adjourned at 7:26 PM.

**DOCUMENTS**

August 2, 2017 Posting Agenda

August 2, 2017 Detailed Agenda

*These Minutes were accepted as written at the August 21, 2017 Board of Selectmen Meeting.*

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.