



REVISED AGENDA
BOARD OF SELECTMEN
 Proctor School Library
 60 Main Street, Topsfield
August 7, 2017
 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

Executive Session:

- **Fire Chief's Employment Contract:** Following the open session, the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #2 to conduct strategy sessions in preparation for contract negotiations with nonunion personnel, specifically, to discuss the Fire Chief's Contract since an open meeting may have a detrimental effect on the government's bargaining position.
- **Collective Bargaining:** The Board will also meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining or litigation, specifically for the Topsfield Police Benevolent Association, AFSCME Water/Highway and AFSCME Parks/Cemeteries since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares.
- The Board will NOT return to Open Session.

CITIZEN QUESTIONS & COMMENTS

DEPARTMENT UPDATE: Police Chief Evan Haglund, Topsfield Police Department

OLD BUSINESS:

ITEM #1 **License Amendment:** Request to amend a Used Auto Dealer Class II License for Peppi's Auto Sales located at 414B Boston Street, Topsfield.

NEW BUSINESS:

ITEM #2 **Introduction of New Call Firefighters:** Steven DeBay, Jonathan Hallinan, Robert McGlauglin

ITEM #3 **License Approval:** Vote to approve the new issuance of a Common Victualler's License to Terens Qosja, the new owner of Alex's Roast Beef, Pizza and Seafood located at 53 South Main Street, Topsfield.

ITEM #4 **Police Chief Contract:** Vote to approve and sign an Employment Agreement between the Town of Topsfield and Evan Haglund, Chief of Police.

ITEM #5 **Rowley Road Crossing:** Discussion of the Technical Memo prepared by the Boston Region Metropolitan Planning Organization: "Safe Crossing for Pedestrians & Cyclists"

CONTRACT AMENDMENTS:

ITEM #6 **Contract Amendment:** Vote to approve a Contract Amendment #1 with S.L.A.M. for **\$254,119** for Designer Services for the extension of services for the design development through close-out for the 2016 MSBA Accelerated Repair Program (Schools Envelope Building Project); and authorize the Town Administrator to sign.

ITEM #7 **Contract Amendment:** Vote to approve a Contract Amendment #1 with Compass Project Management, Inc. for **\$477,500** for Owner Project Management Services for the 2016 MSBA Accelerated Repair Program (Schools Envelope Building Project); and authorize the Town Administrator to sign.

ITEM #8 **Contract Amendment:** Vote to approve a Contract Change Order #1 with Triton Leasing & Rental, Inc. in the amount of **\$3,111** for Asbestos Abatement Services for the Town Hall Building Project.

ITEM #9 **Change of Scope #3:** Vote to approve the collecting and analyzing of soil samples for disposal of excess soils at Town Hall, 8 West Common Street, Change of Scope #3, to Environmental Health & Engineering, Inc. (EH&E), of Needham, MA for a not to exceed amount of \$7,900.00 and for the Chairman to sign.

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES: Regular Business Meeting held July 24, 2017

CORRESPONDENCE

WARRANTS: Warrants signed by the Chairman of the Board of Selectmen:

Date:	Type:	Warrant Number:	Amount:
7/27/17	Vendor	18008	\$690,033.64
7/27/17	Payroll	18007	102,288.44
7/27/17	School	18007	46,542.29
8/3/17	Vendor	18010	330,356.89
8/3/17	Payroll	18009	101,460.81

EXECUTIVE SESSION

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.