



REVISED AGENDA
BOARD OF SELECTMEN
 Proctor School Library
 60 Main Street, Topsfield
August 21, 2017
 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

Executive Session:

- Fire Chief's Employment Contract: Following the open session, the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #2 to conduct strategy sessions in preparation for contract negotiations with nonunion personnel, specifically, to discuss the Fire Chief's Contract since an open meeting may have a detrimental effect on the government's bargaining position.
- Collective Bargaining: The Board will also meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining or litigation, specifically for the Topsfield Police Benevolent Association, AFSCME Water/Highway and AFSCME Parks/Cemeteries and Full Time Firefighters Association since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares.
- The Board will NOT return to Open Session.

CITIZEN QUESTIONS & COMMENTS

DEPARTMENT UPDATE: John Coulon, Board of Health

NEW BUSINESS:

- ITEM #1** **Appointment of Acting Fire Chief:** Vote to confirm the Town Administrator's appointment of Captain Jenifer Collins-Brown as "Acting" Fire Chief. Appointment to be in place pending final contract negotiations for Permanent Fire Chief.
- ITEM #2** **Promotion of Auxiliary Officers:** Recommendation of the Chief of Police to Appoint and Promote Auxiliary Police Officers Eric Goodwin, David Ricci, Justin Slattery and Timothy Glynn to Special Police Officer for a term to expire on June 30, 2018.

- ITEM #3** **Request for Signatory Authority:** Vote to authorize Chairman Gregor Smith of the Town Hall Building Committee to approve in the field changes up to \$10,000 and staying within budget for each occurrence.
- ITEM #4** **Request for Signatory Authority:** Vote to authorize Boyd Jackson to sign Change Requests during the construction of the Town Hall Project from Consigli Construction Co.
- ITEM #5** **Change Order:** Vote to approve Change Request #1 for the Town Hall Project to Consigli Construction Co., Inc. of Milford, MA for a not to exceed amount of \$17,100.92 and for the Chair to sign.
- ITEM #6** **Conservation Restriction:** Vote to approve a Conservation Restriction from James and Debra DiBenedetto to Essex County Greenbelt over 1.825 acres located at 120 Hill Street.
- ITEM #7** **Contract Amendment:** Vote to approve Amendment #3 for the Contract for Designer Services of a Water Filtration Facility with Wright-Pierce of North Andover, MA for the additional services described in the amendment, additional fee not to exceed \$782,166 and for the Board to sign.
- ITEM #8** **Stabilization Fund Authorization:** Authorize the Treasurer/Collector to use the Stabilization Fund to pay for Contract Amendment #1 with S.L.A.M for \$254,119 and to pay for Contract Amendment #1 with Compass Project Management, Inc. for \$477,500 for the 2016 MSBA Accelerated Repair Program (Schools Envelope Building Project), the Board to sign.
- ITEM #9** **Contract Amendment:** Vote to approve a Contract Amendment #1 with S.L.A.M. for **\$254,119** for Designer Services for the extension of services for the design development through close-out for the 2016 MSBA Accelerated Repair Program (Schools Envelope Building Project); and authorize the Town Administrator to sign.
- ITEM #10** **Contract Amendment:** Vote to approve a Contract Amendment #1 with Compass Project Management, Inc. for **\$477,500** for Owner Project Management Services for the 2016 MSBA Accelerated Repair Program (Schools Envelope Building Project); and authorize the Town Administrator to sign.

OTHER BUSINESS

- ITEM #11** **License for Public Entertainment on Sundays:** Vote to approve Dean & Flynn, Inc. D/B/A Fiesta Shows request for an Amusement Games License on two Sundays, October 1st and 8th, 2017 at the Topsfield Fair Grounds during the Topsfield Fair and for the Board to sign.
- ITEM #12** **License for Public Entertainment on Sundays:** Vote to approve Dean & Flynn, Inc. D/B/A Fiesta Shows request for an Amusement Rides License on two Sundays, October 1st and 8th, 2017 at the Topsfield Fair Grounds during the Topsfield Fair and for the Board to sign.

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES Work Session held Wednesday, August 2, 2017 at 4pm
 Regular Business Meeting held August 7, 2017 at 7:30pm
 Work Session held Wednesday, August 9, 2017 at 5:00pm

CORRESPONDENCE

WARRANTS Warrants signed by the Chairman of the Board of Selectmen:

Date	Type	Number	Warrant Amount
8/17/17	Vendor	18013	113,859.65
8/17/17	Payroll	18014	101,633.55

EXECUTIVE SESSION**ADJOURN**

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.