



REVISED AGENDA
BOARD OF SELECTMEN
Proctor School Library
60 Main Street, Topsfield
July 24, 2017
7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

- **Fire Chief's Employment Contract:** Following the open session, the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #2 to conduct strategy sessions in preparation for contract negotiations with nonunion personnel, specifically, to discuss the Fire Chief's Contract since an open meeting may have a detrimental effect on the government's bargaining position.
- **Collective Bargaining:** The Board will also meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining or litigation, specifically for the Full Time Police unit since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.
- The Board will NOT return to public session.

CITIZEN QUESTIONS & COMMENTS

DEPARTMENT UPDATES

NEW BUSINESS

- ITEM #1** **Police Chief Contract:** Vote to approve and sign an Employment contract between the Town and Police Chief Evan Haglund.
- ITEM #2** **Donibristle Farm Purchase and Sale Agreement:** Review and vote to approve the Purchase and Sale Agreement and Conservation Restriction for Donibristle Farm.
- ITEM #3** **Contract #2 Award for Transmission Mains:** BOS Recommendation Request from the Board of Water Commissioners to Award Contract #2 for the construction of

transmission mains as part of the water treatment plant project to R+D Site Development of Groveland, MA for the price not to exceed \$1,524,629.85.

- ITEM #4** **Award Bid for New Brush Tractor:** BOS Recommendation Request from Board of Road Commissioners to award bid for new Brush Tractor to J. C. Madigan, Inc. , 450 Old Union Turnpike, Lancaster, MA for \$109,000.
- ITEM #5** **Contract Amendment #2:** BOS Recommendation Request from Board of Road Commissioners to vote to approve and sign Contract Amendment #2 with Aggregate Industries Inc., in the amount of \$75,000 to extend the contract for milling/cold planning until June 30, 2018.
- ITEM #6** **Contract Amendment #3:** BOS Recommendation Request to approve and sign Contract Amendment #3 with Brox Industries, Inc. in the amount of \$275,000 to fund the Highway Department Road program for FY18.
- ITEM #7** **Acceptance of Donation:** BOS Recommendation Request from Donna Rich on behalf of the Town Hall Building Committee to vote to accept a donation of \$1,000 from the Topsfield Garden Club to be used for landscaping at the Town Hall.
- ITEM #8** **Change Order #4:** BOS Recommendation Request from Donna Rich on behalf of the Town Hall Building Committee to vote to approve Construction Services Change Order #4 for the Town Hall Preservation, Renovation and Expansion project to Consigli Construction Co., Inc. of Milford, MA for a not to exceed amount of \$6,999,724, representing the Guaranteed Maximum Price (BMP) and for the Chair to sign.
- ITEM #9** **Request to Amend License:** Peppi's Auto Sales request to amend Used Auto Dealer Class II License to allow for the showing of a vehicle at 414B Boston Street during business hours.
- ITEM #10** **Topsfield Fair Road Race:** Request from James O'Brien, General Manager of the Topsfield Fair, for route approval for the Annual Topsfield Fair 5K Run/Walk on September 24, 2017 from 10 AM to 2 PM as shown on map.
- ITEM #11** **Topsfield Fair Parade Request:** Request from the Essex Agricultural Society for a Parade Permit for Saturday, September 30, 2017 starting at the Topsfield Common and ending at the Fairgrounds. The Parade to commence at 8:30 AM.
- ITEM #12** **RECC:** Settlement Agreement and Mutual Release of All Claims

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

July 10, 2017 Regular Business Meeting Minutes

CORRESPONDENCE

WARRANTS

These Warrants were signed by the Chairman of the Board of Selectmen.

| Warrant | Date | Number | Amount |
|--------------------|-------------|--------|------------|
| General Government | 6/30/2017 | 17107 | 24,938.94 |
| Payroll | 6/29 - 6/30 | 17107 | 27,527.60 |
| Payroll | 7/1 - 7/5 | 18003 | 108,044.91 |
| General Government | 7/13/2017 | 18003 | 26,909.36 |
| Vendor Warrant | 6/30/2017 | 17108 | 36,924.25 |
| Vendor Warrant | 7/13/2017 | 18004 | 72,828.39 |
| Payroll | 7/20/2017 | 18005T | 116,545.51 |
| Vendor | 7/20/2017 | 18006 | 25,150.32 |
| Vendor | 7/20/2017 | 17110 | 541,270.53 |

EXECUTIVE SESSION

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.