



**AGENDA**  
**BOARD OF SELECTMEN**  
**Work Session**

Town Offices Conference Room  
461 Boston Street, Unit E-6, Topsfield, Massachusetts  
**Wednesday, March 8, 2017**  
5:00 PM

**PURPOSE: WORK SESSION**

**CALL TO ORDER** – Chairman

**EXECUTIVE SESSION – 5:00 PM**

The Board will enter into closed Executive Session at 5:00 PM to discuss the following agenda items:

**Item #1:** *To discuss proposed Health Insurance Plan Design changes for all town employees and retirees whether non-union personnel or employees subject to collective bargaining. In accordance with M.G.L. c. 30A, § 21(a) under Exemption #2, the Board will conduct strategy sessions in preparation for negotiations with non-union personnel and under Exemption #3 to discuss strategy with respect to collective bargaining because an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares.*

**Item #2:** *To discuss a grievance filed by the Topsfield Police Benevolent Association within closed session in accordance with M.G.L. c. 30A, § 21(a) under Exemption #3 to discuss strategy with respect to collective bargaining because an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares.*

Upon completion of Executive Session, the Board will return to Open Session.

**OPEN SESSION:**

**Item #3: STATUS OF TOWN BYLAWS** - Town Clerk Beth Willis

**Item #4: EMPLOYMENT AGREEMENT** – Interim Fire Chief Richard Harris

Discussion and approval of an Employment Agreement between the Town of Topsfield and Interim Fire Chief Richard Harris as recommended by the Town Administrator

**Item #5: CBA AMENDMENT** – Discussion and approval of an Amendment to the Police

Benevolent Association's Collective Bargaining Agreement and designating MASS COPS as their Official Labor Representative.

**Item #6: FY18 BUDGET UPDATES:**

- **Budget Model** - Town Accountant
- **Review of Essential Non-Funded Requests for FY18**

**ADJOURN**

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Topsfield Board of Selectmen Work Session Agenda for March 8, 2017 – To be posted by March 6, 2017*