



AGENDA
BOARD OF SELECTMEN
Proctor School Library
60 Main Street, Topsfield
March 27, 2017
7:30PM

CALL TO ORDER

OPEN SESSION

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

- ITEM #1** **Water Department Budget:** Discussion and vote to approve the Water Department Budget for Fiscal Year 2018.
- ITEM #2** **One Day Liquor License: Vote to approve a One** Day Liquor License for the Ipswich River Watershed Association for a fundraising event, 'Paddle-A-Thon' at Topsfield Fairgrounds, June 17, 2017 from 9 AM – 6 PM; Alcohol to be served from 11 AM – 4 PM.
- ITEM #3** **Appointment:** Request from the Democratic Town Committee for the appointment of Diann M. Baylis, 50 Kinsman Circle, to the Board of Registrars to fill the Democrat Registrar vacancy, effective April 1, 2017 through March 31, 2020.
- ITEM #4** **Mass DEP Agreement:** Vote to accept a Master Agreement between MassDEP and the Town of Topsfield and vote to authorize the Town Administrator and Chairman as Signatories.
- ITEM #5** **Change Order Agreement:** Vote to approve Pre-Construction Services Change Order #2 for the Town Hall Preservation, Renovation and Expansion Project to Consigli Construction Co. Inc. of Milford, MA due to a recent for an amount not to exceed \$18,865.00 due to recent Architectural Changes.
- ITEM #6** **Donibristle Farm - Citizen Petition:** Discussion and vote regarding the Citizen Petition for Donibristle Farm and placement on the Warrant for Town Meeting Action.
- ITEM #7** **Town Meeting Warrant** – Discussion and approval of the draft Warrant Document for Annual Town Meeting; Vote of conditional approval pending Finance Committee action.

OLD BUSINESS

- ITEM #8** **Fiscal Year 2018 Budget Updates:** Discussion and vote, if needed, of the Fiscal Year 2018 Budget recommendations of departments under the authority of the Board of Selectmen; Discussion and votes, if needed, for capital budget requests, essential unfunded requests and or major capital projects.

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- February 27, 2017
- March 8, 2017
- March 13, 2017

CORRESPONDENCE

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.