

BOARD OF SELECTMEN
Working Session
Town Hall Conference Room
Minutes of December 30, 2015

Chairman Powers called the meeting to order at 5:01PM. Board members present in addition to Chairman Laura Powers, were Selectmen Martha Morrison, Boyd Jackson, and Steve Lais. Eldon Goodhue was absent. Of the Selectmen's staff Town Administrator Kellie Hebert was in attendance. Other persons present during all or part of the meeting were Treasurer/Collector Barbara Michalowski, Town Clerk Ann Gill, Fire Chief Ron Giovannacci and Fire Captain Jen Collins-Brown, Building Inspector Glenn Clohecy, Health Agent John Coulon, Conservation Commission Administrator Lana Spillman and Council on Aging Executive Director Jodi Gibeley

Chairman Powers announced that the Board would go into Executive to discuss negotiation strategy for the Town Administrator's contract and will not return to Open Session.

FY17 Budgets:

Treasurer/Collector: Barbara Michalowski explained GASB was not included in this years budget and represents a \$7,000 decrease. Also reviewed was the 10.5% increase to the Essex County Retirement budget. It was noted that the Health Insurance rates have not been released from MIIA and therefore not finalized.

Town Clerk: Ann Gill explained the increase in her budget due to the extra elections that are scheduled.

Inspectional Services: Glenn Clohecy explained the line items that displayed an increase: postage and alternate inspectors.

Board of Health: John Coulon stated his budget was within the Finance Committee guidelines.

Conservation Commission: Lana Spillman explained where increases occurred in her budget requests.

Fire Department: Ron Giovannacci stated that his budget was within guideline; however he reviewed the maintenance needs to the Station, shutters and flooring repairs.

24/7 Fire Study: There was a brief discussion regarding the awaiting of the report from the committee.

Council on Aging: Jodi Gibeley reviewed her request that her position be increased to 40 hours. There was a discussion of how the office serves the community; in addition Jodi explained the use of Grants that are provided for those services. The Board supported the increase in hours requesting it be presented in the format requested by the Finance Committee.

At 7:00 PM, Selectmen Morrison made a motion to go into Executive Session to discuss negotiating strategies for the Town Administrator's contract; seconded by Selectman Lais. In a roll call vote, a yes vote was recorded for Chairman Powers, Selectman Morrison, Selectman Lais, and Selectman Jackson. The Board would not return to open session.

Respectfully submitted after reviewing minute notes provided by the Town Administrator,

Donna Rich, Secretary
Selectmen's Office

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Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. FY17 Department Budgets under the BOS

Approved as written at the January 25, 2016 Board of Selectmen's meeting.

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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