

BOARD OF SELECTMEN
Working Session
Town Hall Conference Room
Minutes of December 20, 2011

Chairman Laura Powers called the meeting to order at 4:04PM. Board members present, in addition to Chairman Powers, were Martha Morrison, Dick Gandt, Eldon Goodhue and Ken Vogel. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Fire Chief Ron Giovannacci, Captain Jen Collins Brown and Building Inspector Glenn Clohecy.

Chairman Powers stated the purpose was to continue review of budgets the Board is responsible for, and to approve a grant application for the Fire Department.

Fire Department Student Awareness Grant: Selectman Morrison made a motion to authorize Fire Chief Ron Giovannacci to accept the Executive Office of Public Safety and Security (EOPSS) Student Awareness of Fire Education (S.A.F.E.) Grant Program in an amount of \$4,665, seconded by Selectman Vogel; so voted: 5-0.

Building Inspectional Services: Glenn Clohecy, Building Inspector, presented his budget being within Finance Committee Guidelines with salary increases of 2%. Glenn increased the Alternate Inspectors line item by \$1,000 to adequately fund three different alternate inspectors.

Review of All Budgets: Ms. Wilder recapped stating the budgets on hold are: Board of Health, Website/Cable, Recycling, Veteran's Benefits and Fire Department. A 2% stipend increase for the Tree Warden, Animal Inspector, Animal Control Officer and Sealers & Weights was discussed and the consensus of the Board was to add it to the budgets, Selectman Goodhue did not agree.

There was a discussion on the Fire Chief's budget and a review of the distributed document answering requested question. In addition, there was discussion on the request for an additional \$12,000 for paramedic training, which was added to the Fire Department budget.

Ambulance contract was reviewed and Ms. Wilder will reach out to Northeast Ambulance to negotiate an additional year contract at \$0.0.

Selectman Vogel provided a brief overview of the aging Police Department fleet, and the anticipated repairs, specifically for the SUV vehicle. Chairman Powers requested a vehicle inventory of the Town's fleet.

Selectman Gandt made a motion to accept as written/presented the budgets for the following departments: Selectmen's Special, Parking Clerk, Treasurer-Collector, Town Hall, School St Bldg, Zoning Board of Appeals, Police Department, Ambulance, MSW Collection, Recycling, Soldiers & Sailors Graves, Memorial/Veteran Day and Historical Commission, seconded by Selectman Morrison; so voted 5-0.

Selectman Gandt made a motion to accept the amendments to the budgets for the following budgets: Selectmen (addition of car allowance) and Web and Cable (funds to reflect web expenses), seconded by Selectman Morrison; so voted: 5-0.

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Selectman Morrison made a motion to accept the amendments to the Town Accountant's budget to include funds for training, seconded by Selectman Vogel; so voted: 5-0.

Selectman Gandt made a motion to accept the amended budget for the Conservation Commission to include an additional \$750 to longevity, seconded by Selectman Vogel; so voted: 5-0.

Selectman Morrison made a motion to accept the amended budget for the Inspectional Services, seconded by Selectman Vogel; so voted: 5-0.

Selectman Gandt made a motion to accept the amended budgets for the Sealer of Weights & Measures, Animal Control, Animal Inspector and Tree Warden to include a 2% increase in the stipend, seconded by Selectman Morrison; so voted: 5-0.

Selectman Gandt made a motion to accept the amended budget for the Council on Aging to include Friday wages for the van driver, seconded by Selectman Vogel; so voted: 5-0.

Selectman Morrison made a motion to accept the amended budget for the Veterans Benefits to add \$150 to the postage line item, seconded by Selectman Gandt; so voted: 5-0.

Selectman Gandt made a motion to accept the Retirement budget as presented (dated 12/14), seconded by Selectman Morrison; so voted: 5-0.

Selectman Morrison made a motion to accept the Unemployment budget as amended, reducing the amount by \$25,000, seconded by Selectman Vogel; so voted: 5-0.

Selectman Vogel made a motion to accept the Debt Service budget dated 12/8, seconded by Selectman Morrison; so voted: 5-0.

Chairman Powers polled the Board for a final meeting of the Budgets; consensus was to post for December 27th at 3:30PM, Town Hall Conference Room.

Selectman Vogel would like the Alcohol Licensing Advisory Board to be contacted and requested to investigate the pros and cons of the Town accepting Chapter 138. Ms. Wilder noted that Kopelman & Paige LLC could provide this information at no cost, as they are contracted to provide a few hours of free legal counsel each year.

At 6:03PM, Selectmen Goodhue made a motion to adjourn and Selectman Vogel seconded the motion; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Per the Open Meeting Law, the documents that were either distributed to the Board before the meeting in a packet, or at the meeting were:

1. Agenda
2. Fire Department memo dated 12/20/11 entitled: Information request
3. Selectmen's Budget Review Schedule

Approved as written at the January 30, 2012 Board of Selectmen's meeting.

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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