

**BOARD OF SELECTMEN  
&  
GOVERNMENT REVIEW COMMITTEE  
Proctor School Cafeteria  
Minutes of November 1, 2012**

Chairman Eldon Goodhue called the meeting to order at **7:00PM**. Board members present, in addition to Chairman Goodhue, were Martha Morrison, Dick Gandt, Laura Powers and Ken Vogel. Government Review Committee members present were Holger Luther, Boyd Jackson, Al Wallace, George Anderson and Jan Ablon. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Topsfield Cable Walter Harmer, Tri-Town Transcript reporter Kate Evans, Library Trustees Sean Cunniff, Michael Massaro, Kathy Hoffman and Phillip Madell and resident Joe Geller.

Government Review Committee (GRC) Recommendations: Chairman Goodhue turned the meeting over to Al Wallace for him to present an overview of the recommendations of the GRC. During the presentation there were questions and clarification related to the Warrant and what the GRC's intent was. After the review, Chairman Goodhue opened it up for the GRC members to speak. GRC Members clarified that the intent of the recommendations was primarily to codify relationships that exist today between the Town Administrator and the various department heads. Chairman Goodhue opened the discussion to the Selectmen, Selectman Gandt had several areas upon which he requested clarification. Several Library Trustees spoke regarding the Library's operation and concerns of changes perceivably being suggested. GRC members stated that there was never any intent to change the day-to-day operation of the Library from what exists today.

Chairman Goodhue thanked everyone for attending and stated that the Board would continue their discussion at their meeting of November 5<sup>th</sup>.

At 8:25 PM, Selectmen Powers made a motion to adjourn and Selectman Morrison seconded the motion; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary  
Selectmen's Office

*Approved as amended at the May 13, 2013 Board of Selectmen's meeting.*

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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