



AGENDA
BOARD OF SELECTMEN
Proctor School Library
60 Main Street, Topsfield
January 9, 2017
7:30PM

CALL TO ORDER

EXECUTIVE SESSION

- *The Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #2 to conduct strategy session in preparation for negotiations with nonunion personnel, specifically, to discuss and negotiate the Police Chief contract, since an open meeting may have a detrimental effect on the government's bargaining position. The Board will not return to open regular session.*

OPEN SESSION

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

CITIZEN QUESTIONS & COMMENTS

DEPARTMENT UPDATES

ITEM #1 **Department Updates:** Conservation Administrator, Lana Spillman and Police Chief Evan Haglund

NEW BUSINESS

ITEM #2 **Agreement with propertyroom.com**– Discuss and vote to approve an agreement with propertyroom.com for the disposition of surplus property acquired by the Topsfield Police Department.

ITEM #3 **Light Request** – Discuss and Vote on request from Kathleen Hill and the Board of Trustees, The Meadows at Topsfield, 16 Wildes Road to place light on National Grid Pole on Town of Topsfield land at corner of Wildes Road and Route 1.

ITEM #4 **New Liquor License:** Giuseppe Giugliano, Osteria Peppino Pizzeria, 414 Boston Street – Pouring License for the sale of Wine and Malt Beverages

ITEM #5 **Liquor License Renewal:** Neil L. Anastas, Village Market, 371 Boston Street – License to Expose, Keep for Sale and to Sell Wine and Malt Beverages

ITEM #6 **One Day Liquor License:** Boxford Elementary School Trust request for one day liquor license for fundraising event at Peirce Farm, 116 Boston Street on March 4, 2017.

ITEM #7 **Lease Agreement** – Vote to approve a Lease Agreement with 461 Boston Street Realty Trust of Essex, MA for temporary Town Office space at 461 Boston Street from February 1, 2017 to July 31, 2018, with an extension option for \$9,000/month.

ITEM #8 **Open Town Warrant** for the 2017 Annual Town Meeting Warrant for Town Meeting to be held May 2, 2017 and to close on February 6, 2017 at noon.

OLD BUSINESS

ITEM #9 **Update on Board of Selectmen Budget / Update on FY18 Budget Process**

ITEM #10 **MGL 32B, Section 21-23 Health Insurance Plan Design:** Discussion of Municipal Health Insurance Plan Design for employees and retirees; overview of options under the provisions of MGL 32B Sections 21-23; Consultant Sue Shillue, President, Cook and Company will present to answer questions.

TOWN ADMINISTRATOR’S REPORT

APPROVAL OF MINUTES

December 14, 2016 Working Session

December 19, 2016 Regular Meeting

CORRESPONDENCE

EXECUTIVE SESSION

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.