

BOARD OF SELECTMEN
Minutes of September 22, 2008

Chairman Jackson called the meeting to order at 4:03PM. Board members present in addition to Chairman Jackson were Richard Gandt, Martha Morrison and Nancy Luther. Of the Selectmen's staff, Town Administrator Virginia Wilder, and Board Secretary Donna Rich, were in attendance. Other persons present were Brian Woodland, Grove Realty Partners, LLC.

Old Business

Alternative Transit Corridor (ATC) – Chairman Jackson opened by stating the purpose of the meeting was to present to Brian Woodland a placement for the 20 foot ATC easement (ATC) along the property at 7 Grove Street and to obtain consensus. Beals Associates had provided a plan dated September 19, 2008 displaying, in blue ink, a location for the easement. There was consensus that using a plan dated July 28, 2008 and straightening out the path by the patio and moving the line away from the A/C units would be agreeable to all present at the meeting. It was agreed that Beals Associates would prepare a plan suitable for recording the easement with the Registry of Deeds and that the plan would be sent to the MBTA under a joint letter from the Board of Selectmen and Brian Woodland.

Other topics discussed regarding 7 Grove Street:

- Clarification of the number of parking spaces per the square feet of usable building space needs to be communicated to the Zoning Board of Appeals.
- Village Shopping Center septic system installation and the grading of same in the proximity of 7 Grove Street.
- Air Conditioner placement and screening of units to parking area.

Other Items Discussed:

The Board of Health has asked the BOS to approve a contract with Beals Associates to assist in the overview of the installation of the septic system at the Village Shopping Center. Selectman Morrison made a motion to grant a contract to Beals Associates of Boston, MA in an amount not to exceed \$4,000 for construction inspection services for the septic system project at the Topsfield Village Shopping Center, seconded by Selectman Gandt; so voted: 4-0.

Warrants: The Selectmen signed and approved warrants in the amount of **\$546,658.50**. The breakdown is as follows:

Warrant #FY09:	
025T	\$ 75,339.80
025S	\$ 207,988.91
026	\$ 263,329.79

At 5:41 PM, Chairman Jackson motioned to adjourn, Selectman Gandt seconded the motion, so vote: 4-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as amended at the October 14, 2008 Board of Selectmen's meeting.