

**BOARD OF SELECTMEN**  
**Town Hall Conference Room at 4PM**  
**Working Session**  
**Minutes of September 21, 2011**

Chairman Laura Powers called the meeting to order at 4:02PM. Board members present in addition to Chairman Powers, were Martha Morrison, Dick Gandt, and Eldon Goodhue. Ken Vogel was absent. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance.

Town Government Review Discussion: Chairman Powers explained the purpose of the meeting was to develop a Charter for a Town Government Review Committee. It was decided that the committee would review the Special Town Meeting vote of 2005 as to the interest of the Town with regard to the position of Town Administrator and compare that with the present structure. Selectman Gandt asked questions as to what the purpose of the committee would be. Selectman Morrison expressed the need to clarify the management structure of the Town and identify any changes that would lead to increased efficiencies. The Board came to a consensus with regard to the following:

That Board of Selectmen form a Town Government Review Committee to consider and make recommendations on any advisable reorganization, consolidation or regionalization of Town Government functions for the purpose of improving efficiency with respect to cost and performance of government.

Stormwater Management Permit: Ms. Wilder updated the Board regarding the US Environmental Protection Agency (EPA) report with regard to the Town's failure to file an annual report in its Storm Water Management. In its letter the EPA stated its willingness to resolve the issue through an Expedited Settlement Agreement in the amount of \$3,000 and the submission of the missing annual report. Selectman Morrison made a motion to pay the fine of \$3,000 and to authorize the Chairman to sign the Expedited Settlement Agreement, seconded by Selectman Gandt; so voted: 4-0. Selectman Goodhue suggests that the cover letter contain verbiage that payment is being made under protest and that the Town reserves the right to appeal if available.

Easement at Hickory Beech-Lot 18: Selectman Morrison provided an historical account of an easement at Lot 18 of the Hickory Beech Definitive Subdivision that requires the Board to vote to accept that easement which includes the same conditions as stated in the Open Space portion of the Hickory Beech subdivision. This vote would be on the agenda for at the September 26<sup>th</sup> meeting. The QuitClaim Deed document was distributed and Selectman Morrison asked if questions need to be answered that the Board contact Roberta Knight prior to Monday's meeting.

**Warrants:** The Selectmen signed and approved warrants in the amount of **\$ 609,844.61**. The breakdown is as follows:

Warrant #FY12:	
23T	\$ 77,889.74
23School	\$ 211,081.22
24	\$ 320,873.65

At 5:10 PM, Selectmen Goodhue made a motion to adjourn and Selectman Gandt seconded the motion; so voted: 4-0.

Respectfully submitted,

Donna Rich, Secretary  
Selectmen's Office

*Approved as amended at the October 24, 2011 Board of Selectmen's meeting.*

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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