

BOARD OF SELECTMEN
Working Session
Town Hall Conference Room
Minutes of September 15, 2014

Chairman Dick Gandt called the meeting to order at 4:30PM. Board members present in addition to Chairman Dick Gandt, were Martha Morrison, Laura Powers, Steve Lais and Eldon Goodhue. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance.

FY15 Goals & Objectives: Chairman Gandt guided the Board through a review of two documents compiled from the August Working Session. Some major changes that were suggested consisted of the following and are contained in the attached document:

Town Facilities:

Town Hall Stabilization: repair costs against the 30% fair market value trigger was moved down to be included in a task.

Implement the Facilities Study: added was "a minimum" of \$100K.

Fiscal Management:

Establish a Long-Range Financial Planning was moved to be first, with the word "establish a" added. Task was clarified to read with TA "and" Finance Committee.

Personnel Costs was changed to express Short Term Planning, with the task stating "Implement new Pay Plan, FY 15 appropriations and FY16 Budget".

Control Operations Costs was changed to express Short Term Planning, with shortening the Goal to be "Reduce Operating Costs".

Human Resources & Personnel:

Personnel Costs was removed as it is contained under Fiscal Management.

Goal: Support public safety managers efforts were removed in its entirety.

Service Delivery:

Public Safety Services was removed in its entirety.

Town-Wide Municipal Operations was removed in its entirety.

Communications:

Task: Review & Implement added was "identifying tasks to be included in employee's job descriptions".

At 6:03 PM, Selectman Morrison made a motion to adjourn and Selectman Lais seconded the motion; so voted: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Goals identified by Town Administrator
3. Goals revisions from Chairman Gandt

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Approved as amended at the February 23, 2015 Board of Selectmen's meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.