

**AGENDA**  
**BOARD OF SELECTMEN**  
**September 2, 2008**

**1. Call to Order**

- Announcements – Movie Night on the Commons – “Ratatouille” on September 12 at 6PM on the Topsfield Commons
- Minutes – Working Session of August 13, 2008  
August 18, 2008 & Executive Session of August 18, 2008  
August 21, 2008 & Executive Session of August 21, 2008

**2. Citizen Questions and Comments**

**3. Appointments / Hearings**

**7:30 PM: Ipswich Road Non-Participating Work Agreement** – Greg Krom, Superintendent Water Department & Phil Knowles, Chairman Water Commission

**General Business**

**4. Old Business**

Sweet Shoppe temporary Common Victualler License expiration.

**New Business**

My Classic Car Garage Inc is seeking a Class II Used Car License.

Thomson Motors is seeking a Class II Used Car License.

Rail Trail Appointments: Katherine Carlson & Roy Baessler.

Historical Commission Appointment: Mary Fletcher Ferrill as an Alternate.

MASCO Hockey Team: is seeking approval to display recognition for the winning team.

Auxiliary Police Officer Appointment: David Castellarin

United Nations Proclamation: for October 25, 2008

Daughters of the American Revolution Proclamation: for Constitution Week-September 17, 2008

Sunday Public Entertainment License: Fiesta Shows for Rides and Games at the Fair on October 5<sup>th</sup> & 12<sup>th</sup>.

FY09 Household Hazardous Waste Day Collection: Contract to be approved.

Public Sector Partners Inc. Contract for FY09: Contract to process Medicare reimbursement for the Flu Clinics.

Extension of Contract for the Steward School Generator Project: Amendment #1 for signature.

**5. Town Administrator’s Report**

- Owners Project Manager Guidelines
- Committee, Board or Commission Application Form Review

**6. Correspondence and Miscellaneous**

**Letters & Memos:**

- Environmental Report from Beals Associates-English Commons at Topsfield

- MA Municipal Associations' Innovation Award Program
- Essex National Heritage's Pioneer in Partnership Award applications
- MA Municipal Association's Statewide Essay Contest
- Border to Boston Bikeway Rail To Trails Project Funding information
- Planning Board letter to Attorney Gary Evans
- Bicycling for Seniors to begin September 10<sup>th</sup>-October 1<sup>st</sup>.
- Stand Together Act Responsibly-PILOT Funding for State-owned land program

**Reports:**

- Cable TV Advisory Committee minutes of June 4, 2008
- Conservation Commission minutes of June 11, 2008

**Invitations:**

- Essex Heritage Taste of Trails & Sails Event on September 25 at Willowdale Estate
- Senior Care Fundraiser on September 18 at Vittori Rocci Post