

## **BOARD OF SELECTMEN**

### **Minutes of August 21, 2008**

Clerk Gandt called the meeting to order at 3:03 PM. Board members present in addition to Clerk Gandt, were Martha Morrison and Nancy Luther. Chairman Jackson was absent. Also present was Town Administrator Virginia Wilder. Roberta Knight briefly joined the meeting.

#### **GENERAL BUSINESS:**

##### **Alternative Transportation Corridor Easement**

The Board reviewed a letter to be sent to Brian Woodland of Grove Realty Partners, LLC on the matter of the twenty-foot easement that was to be reserved on the property at 7 Grove Street for an Alternative Transportation Corridor (ATC). In accordance with the Quitclaim Deed between the Massachusetts Bay Transportation Authority (MBTA) and Grove Realty Partners, LLC, this easement is to be granted to the Town of Topsfield and is to run the entire length of the subject property. (See attached letter)

The Board then reviewed and discussed several documents concerning site considerations that would be discussed with Mr. Woodland relative to compliance with the requirements of the deed. These documents included:

1. A Reciprocal Easement Agreement Between Grove Realty Partners, LLC and Village Shopping Centre, Inc., together with a site plan showing the rear access, snow removal access and access easement granted to Grove Realty Partners, LLC;
2. Construction documents prepared by Neve-Morin Group, Inc, for Grove Realty Partners, LLC dated March 21, 2007 and revised April 13, 2007 for the proposed development of the property at 7 Grove Street;
3. The Quitclaim Deed between the Massachusetts Bay Transportation Authority (MBTA) and Grove Realty Partners, LLC transferring title to the Grove Realty Partners, LLC and filed with the Registry of Deeds and recorded as Book 24885, page 300 on September 22, 2005; and
4. A Topographic Site Plan for the Rail Trail so-called, prepared by Donohoe and Parkhurst, Inc. for the Town of Topsfield dated July 28, 2008.

Following this discussion, the Board asked that a meeting be posted for Tuesday, August 26, 2008 at 4:00 PM for a potential meeting about the ATC easement with Brian Woodland, as the principal of Grove Realty Partners, LLC.

At 4:45 PM, Selectman Morrison made a motion to go into executive session to discuss collective bargaining relative to the dispatcher's union, Selectman Luther seconded the motion. A yes vote was recorded for Selectmen Luther, Selectmen Morrison, and Selectmen Gandt. The Board would not return to regular session.

Respectfully submitted,

Virginia L. Wilder  
Town Administrator

*Approved as written at the September 2, 2008 Board of Selectmen Meeting.*