

BOARD OF SELECTMEN
Proctor School Library
Minutes of August 5, 2013

Chairman Ken Vogel called the meeting to order at 7:30PM. Board members present, in addition to Chairman Vogel, were Martha Morrison, Dick Gandt and Laura Powers. Eldon Goodhue was absent. Of the Selectmen's staff Board Secretary Donna Rich was in attendance. Other persons present during all or part of the meeting were Senior Care Executive Director Scott Trenti, Senior Care Board Member George Anderson, Congregational Church member Elizabeth Mulholland, and residents Patricia and Christina Rolsma.

ANNOUNCEMENTS: Chairman Vogel announced that new Town Administrator Kellie Hebert would be at Town Hall on Thursday, August 8th at 3PM.

Chairman Vogel reminded the Board that Secretary Donna Rich would be out of the office on Monday, Tuesday and Wednesday of next week.

APPOINTMENTS:

7:30PM – Senior Care - Executive Director Senior Care Scott Trenti and Senior Care Board Member George Anderson provided an overview of the programs offered by Senior Care to seniors and now expanding to disabled young adults. Mr. Trenti explained several programs that are available to senior residents age 60 and over, or to disabled adults in Topsfield. George Anderson spoke of a new, second location for Senior Care at the Cumming Center in Beverly and how this new location will help reach more people.

8:05PM- PUBLIC HEARING – Selectman Morrison recused herself from the Hearing. Selectman Gandt read the Legal Notice to open the Hearing. Elizabeth Mulholland was present to explain the proposed sign changes. The sign as presented would be slightly larger than the current sign and would be located in the same location, however, rotated 90 degrees. The lighting of the sign was discussed and the Board agreed to a shielded light in the direction of the church and extinguished by 11PM. The Chairman asked for public comment, Christina Rolsma of 1 Washington Street spoke of her concern for potential traffic accidents due to drivers looking to their side at the sign rather than looking in the direction of on-coming traffic. Selectman Gandt suggested that the Traffic Advisory Committee be requested to review the position of the signage and potential traffic issues. Ms. Mulholland requested that the Traffic Advisory Committee be asked to also review the trees that are on Town property and are presently quite overgrown. Selectman Powers made a motion to continue the Hearing to the August 19th meeting, seconded by Selectman Gandt; so voted: 3-0.

8:00PM- PUBLIC HEARING- Gibraltar Pool Corp. Selectman Powers made a motion to continue the Hearing to the August 19th meeting, seconded by Selectman Gandt; so voted: 4-0.

GENERAL BUSINESS

Old Business

Police Union Contract: Selectman Morrison made a motion to approve a contract with the Police Benevolent Association of Topsfield, Teamsters Local 42 for a term to begin July 1, 2013 and to expire June 30, 2014, and to include a 2% wage increase and no uniform allowance for Reserve Officer moving up to Full Time Officers, seconded by Selectman Powers; so voted: 4-0.

Police Union Letter: Selectman Gandt made a motion to approve a letter with the Police Benevolent Association of Topsfield, Teamsters Local 42 relating to normal comp and Holiday comp time for FY14 at a minimum rate of 40%, seconded by Selectman Morrison; so voted: 4-0.

New Business

Police Station Phone System: Selectman Morrison made a motion to award a contract for the purchase and installation of a new digital phone system for the Police Station to National Telecom Systems, Inc. of Norwood, MA in the amount of \$5,608, seconded by Selectman Powers; so voted: 4-0.

Donation: Selectman Morrison made a motion to accept the a donation of \$2,500 from Mr. & Mrs. Tim Collins of Topsfield for the Library to fund certain royalties for material provided to the Library under a partnership between the Library and EBCSO Information Services, seconded by Selectman Gandt; so voted: 4-0.

Vernal Pool Certification: Item was tabled until August 19th meeting.

Correspondence & Reports

Correspondence

MA Department of Telecommunications & Cable has sent a Filing against Comcast Petitions for Special Relief.

Highway Superintendent Dave Bond submitted a report displaying the fuel usage by department. There was a discussion regarding the process of vehicles obtaining fuel and capturing the usage. MassDOT sent a letter stating that FY14 Chapter 90 allotment will be \$270,590.

Elizabeth Driver has sent a letter of thanks for the Board members attending her Girl Scout Award Ceremony.

Reports

NS Regional Vocational School submitted minutes of May 16th and agenda for July 25th.

Warrants: The Selectmen signed and approved warrants in the amount of **\$148,144.25**. The breakdown is as follows:

Warrant FY14:	
011T	\$ 87,135.79
012	\$ 61,008.46

At 9:10 PM, Selectmen Gandt made a motion to adjourn and Selectman Powers seconded the motion; so voted: 4-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen’s Office

Approved as amended at the August 19, 2013 Board of Selectmen’s meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Congregational Church Signage

3. Police Union Contract
4. Police Union Side Letter
5. Collins Family Donation
6. Vernal Pool Certification Request
7. Comcast Opposition to Special Permit letter
8. Fuel Consumption Report Received
9. MassDOT sent a letter stating that FY14 Chapter 90 allotment will be \$270,590.
10. Thank You Note Received
11. NS Regional Vocational School minutes and agenda

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.