

**BOARD OF SELECTMEN
Proctor School Library
Minutes of June 30, 2014**

Chairman Dick Gandt called the meeting to order at 5:05PM. Board members present in addition to Chairman Dick Gandt, were Martha Morrison, Laura Powers and Eldon Goodhue. Steve Lais was absent. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Tri-Town Transcript reporter Anna Burgess, Moderator of the Congregational Church Mike Ierardi, residents John and Kristen Palace, Police Chief Evan Haglund.

(BCATv did not record and broadcast this meeting because production personnel were not available.)

ANNOUNCEMENTS: Chairman Gandt announced that the Board would go into Executive Session at the end of regular session to discuss strategy with respect to collective bargaining because the chairman has determined that discussion in an open meeting may have a detrimental effect on the Board's bargaining position and the Board would not return to Open Session. Selectman Morrison announced that the Ipswich River stream flow has reached a point requiring a mandatory outdoor water use restriction. Outdoor water use has been limited to hand-held hoses or buckets used before 9 AM or after 5 PM each day. The use of irrigation systems or sprinklers has been prohibited.

Selectman Powers announced that the 8th Annual Concerts on The Common would begin July 6th from 4-6PM with *Grupo Fantasia* to perform.

Chairman Gandt reported on the Board's working session of June 19th where the Board discussed prayer, the Custodial Trust Funds contract and FY15 Goals & Objectives. He announced that the Board would meet on July 7th to discuss the Pay & Classification Study with the consultant.

The Board stood for the Pledge of Allegiance and a moment of silence.

APPOINTMENTS:

7:39PM – Essex County Inter-Agency Mutual Aid Agreement-Police Chief first provided an update on the RECC, stating that all 911 calls are now directed to the RECC and that there have been no issues affecting public safety. He explained that the telephone business line to contact the Police Station is 978-887-6533 and that it includes a "call tree" of personnel. In addition the Chief noted that there was a drop-off locked box for citizens to leave documents, such as house check forms.

Police Chief explained the importance of the Essex County Inter-Agency Mutual Aid Agreement. Selectman Powers made a motion to enter into the Essex County Inter-agency Mutual Aid Agreement between police departments within Essex County and to authorize the Chairman of the Board of Selectmen to sign, seconded by Selectman Morrison; so voted: 4-0.

Police Department Annual Appointments: Police Chief presented his recommendation for annual appointments. Selectman Morrison made a motion to appoint the list of Police Department personnel listed on a letter dated June 18th to the sworn positions, with expiration dates as indicated and recommended by the Chief of Police, seconded by Selectman Goodhue; so voted: 4-0.

CITIZENS QUESTIONS & COMMENTS

Chairman Gandt recognized Michael Ierardi, Moderator of the Congregational Church of Topsfield. Mr. Ierardi began by stating he was speaking on behalf of the Church and read a

statement that provided clarification of some inaccuracies that had been stated in a Tri-Town Transcript article and in a letter to editor from Selectman Goodhue, as a resident, regarding the Board beginning meetings with prayer.

Chairman Gandt recognized Kristen Palace, resident. Ms. Palace expressed her feelings relative to Selectmen Goodhue's letter to editor regarding the Board beginning meetings with prayer. Selectman Morrison also provided her feelings to the same letter printed in the Letters to the Editor, dated June 27 from Selectman Goodhue.

GENERAL BUSINESS

Old Business

Trust Fund Contract: Selectman Goodhue made a motion to approve a contract agreement for custodial accounts to be held with Bank of America, National Association for Topsfield's Charitable Funds, seconded by Selectman Goodhue; so voted: 4-0.

New Business

One Day Liquor License: Selectman Morrison made a motion to approve a One Day Liquor license to the American Legion to hold an appreciation cookout on August 9th from 3PM-7PM at the Fairgrounds, seconded by Selectman Powers; so voted: 4-0.

Town Administrator's Report:

- Update on an amendment requested for the eight pouring licenses made by Senator Lovely's office. It was agreed that this item would be tabled until the July 7th meeting.
- Reported on meetings with all the Department Heads on Goal Setting for FY15.
- July Meeting Date Change: Selectman Morrison made a motion to change the date of the July 21st Board meeting to July 28th, seconded by Selectman Powers; so voted: 4-0.

Correspondence & Reports

Correspondence

Middleton Fire Department submitted a letter of thanks to the Fire Department for helping out on April 28, 2014.

Tri-Town Council sent a letter of thanks for the support of funding provided at Town Meeting. Masconomet Regional High School announced the recipients of the Town's scholarships: Marisa Rosenthal, Stephen Pease, and Samantha Young.

At 8:50PM, Selectmen Morrison made a motion to go into Executive Session to discuss strategy with respect to collective bargaining for the police union, the fulltime firefighters union and the call firefighters union and not return to Open Session; seconded by Selectman Powers. In a roll call vote, a yes vote was recorded for Chairman Gandt, Selectman Morrison, Selectman Powers and Selectman Goodhue. The Board would not return to open session.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as written at the August 18, 2014 Board of Selectmen's meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Charitable Funds Contract
3. Police Department Annual Appointments
4. One Day Liquor License for American Legion event request
5. Police Inter-Agency Mutual Aid Agreement
6. Middleton Fire Departments letter of thanks to Topsfield Fire Department
7. Tri-Town Council's letter of thanks for Town Meetings financial support
8. Masconomet Regional School District Scholarship recipients announced: Marisa Rosenthal, Stephen Pease and Samantha Young.

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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