

BOARD OF SELECTMEN
Working Session
Town Hall Conference Room
Minutes of May 21, 2015

Chairman Powers called the meeting to order at 4:05PM. Board members present in addition to Chairman Powers, were Martha Morrison, Boyd Jackson, Laura Powers, Steve Lais and Eldon Goodhue. Of the Selectmen's staff, Town Administrator Kellie Hebert was in attendance. Other persons present during some or part of the meeting were Fire Chief Ron Giovannacci and Fire Captain Jen Collins Brown.

Memorial Day Parade: Selectmen Morrison made a motion to approve a Memorial Day Parade to be held on May 25th beginning at 9AM with a route to proceed down Main Street to the Veterans Green for a ceremony, seconded by Selectman Goodhue; so voted: 5-0.

24/7 Fire Service: Chairman Powers opened up the discussion for the membership criteria of the seven member committee. Selectman Lais expressed his opinion that the members should be objective and Selectman Jackson concurred that the members should have no previous stated opinion of the mission of the committee. Selectman Goodhue added that the previously formed fluoride committee was a good model to follow, explaining that the members appeared to be good thinkers and that would be an asset to this committee. The Board concluded that each member should develop a "pool" of names and the Board would then review the list of names at a Working Session on June 1st at 4:30PM. Ms. Hebert offered an example of a charter that was used for a similar committee in the Town of Tyngsborough expressing that it could be used as the start of a charter document. Selectman Jackson described some ideas that he felt should be incorporated into the charter.

At 4:47 PM, Selectmen Lais made a motion to adjourn and Selectman Goodhue seconded the motion; so voted: 5-0.

Respectfully submitted from a taped recording of the meeting,

Donna Rich, Executive Assistant
Board of Selectmen & Town Administrator

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Town of Tyngsborough Ambulance Study Committee Regulations 9/16/14
3. Draft of Topsfield charter for the Fire Service Advisory Committee

Approved as amended at the June 22, 2015 Board of Selectmen's meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.
