

**JOINT MEETING OF THE  
BOARD OF SELECTMEN  
AND THE  
FINANCE COMMITTEE  
Teacher's Lounge Proctor School  
Minutes of May 5, 2015**

Chairman Dick Gandt called the meeting to order at 6:04PM. Board of Selectmen members present in addition to Chairman Dick Gandt, were Martha Morrison, Laura Powers, Eldon Goodhue and Steve Lais. Finance Committee members present were Chairman Mark Lyons, Karen Dow, Heidi Bond, Dana Warren, Eric Menzer, Jon Guido and Louis Ross. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Of the Finance Committee staff Keelie Winslow was in attendance. Other persons present during all or part of the meeting were Kopelman & Paige PC representative Lauren Goldberg, Moderator George Hall, residents Sean & Kyle Ward, Jeanine Cunniff and Judith Lais.

**Board of Selectmen Business:**

Massachusetts Historic Grant: Selectman Morrison made a motion to authorize Selectman Goodhue to be the Authorized Signatory on the MA Historic Grant for the Town Hall renovation project, seconded by Selectman Lais; so voted: 5-0.

**Finance Committee Business:**

Approval of Finance Committee April 27<sup>th</sup> Meeting minutes.

STM Transfers: Town Administrator reviewed line-by-line the requested items listed to be transferred at the Special Town Meeting. Chairman Lyons requested a re-vote because there were two minor changes to the amounts listed. Finance member Karen Dow made a motion to accept the list of transfers as presented on May 5, 2015, seconded by Dana Warren; so voted 7-0.

Final Preparation for Annual and Special Town Meetings: Regarding the Citizen Petitions that would be before the Town Meeting, Chairman Gandt informed the Finance Committee that the Board of Selectmen would support the Finance Committee's recommendation for the creation of a 24/7 Fire Service Committee and the Council on Aging's request for a Senior Needs Analysis Study. Chairman Gandt informed the Finance Committee that the Board of Selectmen was divided on the Town Clerk moving to be an appointed position.

Moderator George Hall announced that he is expecting a citizen request to have Article 46, Citizen Petition: Senior Needs Analysis Study moved up and heard earlier in the evening. The Moderator expressed his willingness to accommodate the request.

At 6:23 PM, Finance Committee member Karen Dow made a motion to adjourn and Finance Committee member Heidi Bond seconded the motion; so voted: 12-0

Respectfully submitted,

Donna Rich, Executive Assistant  
Board of Selectmen

*Approved as written at the June 22, 2015 Board of Selectmen's meeting.*

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Special Town Meeting transfers of funds

<p>Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.</p>
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