

BOARD OF SELECTMEN
Proctor School Library
Minutes of March 31, 2014

Acting Chairman Martha Morrison called the meeting to order at 8:00PM. Board members present, in addition to Acting Chairman Martha Morrison, were Dick Gandt, Laura Powers and Eldon Goodhue. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were cable operator Caleb Hudson, Tri-Town Transcript reporter Anna Burgess, Elementary School Committee Chairman Susan Archer and member Rosemary Lucey, and resident J. Stephen Lais.

Due to technical issues the beginning of the meeting was not televised.

Minutes

Selectman Powers made a motion to accept the Minutes of February 18, 2014, as written, seconded by Selectman Goodhue; so voted 4-0.

Selectman Powers made a motion to accept the Executive Session Minutes of February 18, 2014, as written and to hold until all issues have been resolved, seconded by Selectman Goodhue; so voted 4-0.

Selectman Powers made a motion to accept the Working Session Minutes of February 26, 2014, as written, seconded by Selectman Goodhue; so voted 4-0.

Meeting began live broadcasting on cable TV.

ANNOUNCEMENTS: Acting Chairman Martha Morrison announced that Town Clean-up will be May 3rd from 8AM – Noon. This year it will again be sponsored by Faithworks, the ecumenical teen youth group based at the Congregational Church.

Selectman Gandt announced that metal and white goods pickup will be May 14, 15 and 16.

Selectman Powers announced that there will be a Public Forum on April 24th at the Town Library beginning at 7:30PM to discuss plans for a Water Treatment Plant.

CITIZENS QUESTIONS & COMMENTS *none heard*

GENERAL BUSINESS

Old Business

2014 Annual Town Meeting Warrant: Selectman Gandt made a motion to open the 2014 Annual Town Meeting (ATM) Warrant, seconded by Selectman Goodhue. There was a discussion regarding the Elementary School budget and the Override being requested for the Elementary School. Town Administrator Kellie Hebert announced that the Finance Committee has voted an Override amount of \$199,500. After which, Selectman Gandt recommended that the Article entitled: *Purchase of Technology Equipment for the Elementary Schools* be moved from the Annual Town Meeting Warrant to the Special Town Meeting Warrant, seconded by Selectman Powers; so voted: 4-0. Selectman Powers made a motion to close the ATM Warrant, seconded by Selectman Gandt; so voted: 4-0. Acting Chairman Morrison relayed that the ATM Warrant as presented contains input from Town Counsel, Bond Counsel, Department Heads and edits from Selectmen Morrison and Gandt. The Board had minor changes/edits that were accepted. Selectman Gandt made a motion to open the Special Town Meeting (STM) Warrant, seconded by Selectman Powers. Selectman Powers made a recommendation to add the Article entitled: *Purchase of Technology Equipment for the Elementary Schools* to the STM, seconded by

Selectman Gandt; so voted: 4-0. Selectman Gandt made a motion to close the STM Warrant, seconded by Selectman Goodhue; so voted: 4-0.

New Business

Holocaust Remembrance Day: Selectman Powers made a motion to proclaim the week of April 27-May 3rd as Holocaust Awareness Week, entitled “Days of Remembrance” and for the Chairman to sign the attached proclamation, seconded by Selectman Goodhue; so voted: 4-0.

Animal Inspector: Selectman Powers made a motion to nominate Sandra Larson as Inspector of Animals for a term to begin May 1st and to expire April 30, 2015 in accordance with MGL Chapter 129, Section 15, seconded by Selectman Goodhue; so voted: 4-0.

One Day Liquor License Request: Selectman Goodhue made a motion to approve a One Day Liquor License for The Women’s Fund of Essex County fundraiser event to be held on May 1st at the Willowdale Estate from 6:30-9PM, seconded by Selectman Powers; so voted: 4-0.

Road Race Request: Selectman Gandt requested that the Topsfield Fairgrounds request for a 5K Run/Walk Road Race be tabled and a map of the route be requested.

Town Administrator’s Report:

- 2014 Annual Town Meeting Warrant-kudos were provided for all those that assisted in the process.

Correspondence & Reports

Correspondence

Mr. Niland submitted a letter of thanks to the BOS for assisting in finding a resolution to the noise at Willowdale Estate.

Cheryl Jolley, Conservation Commission member completed the Massachusetts Association of Conservation Commissions’ Fundamentals for Conservation Commissioners course and received a Certificate of Achievement for that accomplishment.

Senior Care submitted a FY13 Annual Report, along with request for funding.

Invitation

Independent Living Center of NS and Cape Ann, Inc Invitation to the 27th Annual Legislative Breakfast to be held on May 9th from 9-11:30AM at the Salem Waterfront Hotel and Marina, Salem.

At 8:54PM, Selectmen Goodhue made a motion to adjourn and Selectman Powers seconded the motion; so voted: 4-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen’s Office

Approved as written at the April 14, 2014 Board of Selectmen’s meeting.

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda

2. Preliminary Minutes: Working Session for January 22nd, Regular Session of February 18th with Executive Session, and Working Session of February 26th.
3. Draft 2014 Annual Town Meeting Warrant
4. Holocaust Remembrance Day Request
5. Animal Inspector Nomination Request
6. One Day Liquor License Request for The Women's Fund of Essex County
7. Road Race Request
8. Mr. Niland letter of Thanks.
9. Conservation Commissioner completed the MACC Fundamentals course.
10. Senior Care submitted their annual report and funding request.
11. Independent Living Center of NS & Cape Ann Annual Legislative Breakfast to be on May 9th.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.