

**BOARD OF SELECTMEN**  
**Proctor School Library**  
**Minutes of February 18, 2014**

Chairman Ken Vogel called the meeting to order at 7:30PM. Board members present, in addition to Chairman Vogel, were Martha Morrison, Dick Gandt, Laura Powers and Eldon Goodhue. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Secretary Donna Rich were in attendance. Other persons present during all or part of the meeting were Government Review Committee members Boyd Jackson and George Anderson.

**ANNOUNCEMENTS:** Chairman Vogel announced that the Board would go into Executive Session at the end of regular session to discuss negotiating strategies for collective bargaining for Firefighters FY14 contract, Call Firefighters FY15-FY17 contracts, Police FY15-FY17 contracts Police Chief Professional employment contract and AFSCME Water Operator Salary re-opener and would not return to Open Session.

Selectman Morrison announced that Captain Jen Collins Brown had voluntarily participated in a Fire Chief Credentialing process administered by the Massachusetts Fire Service Commission. Congratulations were offered to Captain Jen Collins Brown.

**CITIZENS QUESTIONS & COMMENTS – none heard**

**GENERAL BUSINESS**

**New Business**

**COA Appointments:** Selectman Morrison made a motion to appoint William Quinn Jr. for a term to expire June 30, 2014, Florence Brady for a term to expire June 30, 2015 and Alan Grenier for term to expire June 30, 2016, seconded by Selectman Gandt; so voted: 5-0.

Chairman Vogel announced that Jackie Rizzo had submitted her resignation effective immediately.

**Highway Snow & Ice Budget:** Selectman Morrison made a motion to authorize deficit spending of the Snow and Ice Budget from this point forward pursuant of MGL Chapter 44 Section 31D, seconded by Selectman Powers; so voted: 5-0.

**Town Clerk Position:** Selectmen Goodhue asked the question "was the Board backing this and why"? Selectman Powers responded that the recommendation to change the elected Town Clerk position to an appointed position was in the Government Review Committee Report of October 26, 2012 due to various reasons, some of which stated were stability of the person in the job, the job responsibilities have become more complex and the learning curve has an increased expense. Selectmen Morrison pointed out that the Treasurer/Collector used to be an elected position however, changed to appointed due to the changes in the job responsibilities, similar aspects as being talked about now. Discussion ensued with contributions from Boyd Jackson and George Anderson affirming the change due to changes in state mandates on how the Town Clerk job responsibilities, document management, dog licenses, vital records, elections, open meeting law compliance. Selectman Gandt disagrees with putting it before the citizens this year on the Warrant. Chairman Vogel believes the voters should decide.

**Mosquito Spraying:** There was a brief discussion regarding the authorization to opt out of mosquito spraying on Conservation property. The Board determined that they would not take any action at this time.

**Trust Fund & OPEB Policy:** Chairman Vogel charged Selectman Goodhue to work with the Treasurer/Collector to review the policies as stated by the Auditors and provide a report at the March 3<sup>rd</sup> meeting.

Facilities Plan & 2014 Town Meeting Warrant: Town Administrator Hebert reviewed the DRA Facilities Report on the buildings of the Town and presented the impact of implementation of a Master Plan to begin to address what was stated in the study.

**Correspondence & Reports**

Correspondence

Bill Niland submitted a follow-up letter regarding the noise at Willowdale Estate.

Reports

North Shore Vocational School Minutes of Dec 12, 2013 & Agenda for Feb 13, 2014.

Conservation Administrator submitted a monthly report for January 2014.

At 9:25 PM, Selectmen Morrison made a motion to go into Executive Session to negotiating strategies for collective bargaining for the Police Union Contract; seconded by Selectman Goodhue. In a roll call vote, a yes vote was recorded for Chairman Vogel, Selectman Morrison, Selectman Gandt, Selectman Powers and Selectman Goodhue. The Board would not return to open session.

Respectfully submitted,

Donna Rich, Secretary  
Selectmen's Office

*Approved as written at the March 31, 2014 Board of Selectmen's meeting.*

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. Preliminary BOS Minutes – Regular Session January 6<sup>th</sup> with Executive Session, Working Sessions: January 13, 15, 29 and Regular Session February 3<sup>rd</sup> with Executive Session.
3. Council on Aging appointment requests
4. Highway request to deficit spend the Snow & Ice Budget
5. Review of the Facilities Plan for Town Buildings
6. Town Clerk Position Discussion
7. Initial Review of the 2014 Town Meeting Warrant Article
8. William Niland's letter to follow-up on a noise complaint with Willowdale Estate.
9. North Shore Regional Vocational School submitted minutes of December 12, 2013 and Agenda for February 13.
10. Conservation Commission Administrator submitted monthly report for January 2014.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.