

BOARD OF SELECTMEN
Working Session
Town Hall Conference Room
Minutes of January 20, 2016

Chairman Powers called the meeting to order at 5:15PM. Board members present in addition to Chairman Laura Powers, were Selectmen Martha Morrison, Boyd Jackson, and Steve Lais. Eldon Goodhue was absent. Of the Selectmen's staff, Town Administrator Kellie Hebert and Board Executive Assistant Donna Rich were in attendance. Other persons present during all or part of the meeting were Fire Chief Ron Giovannacci, Captain Jen Collins-Brown, 24/7 Fire Study Committee Chairman George Hall, members Sue Archer, Dave Soffron, Phil McManus, Melissa Ogden and Scott Moore, resident Jeanine Cunniff and Don Wood.

24/7 Fire Study Report Review: The meeting started out with a lengthy discussion on the data collection from the Regional Emergency Communication Center (RECC). It surrounded around the limitations of the data, due to the one year operation of the RECC, and also the constraints of the data provided by the RECC.

Selectman Lais inquired about the ambulance service perceivably being executed by the Topsfield Fire Department and how the billing of that was being handled by the Fire Department. Chief Giovannacci explained that the billing for TFD transports is being done by Northeast Ambulance as it is part of the contract. After a discussion relative to the issue the discussion was brought back to the content of the report. Committee member Sue Archer reported on her meeting with Northeast Ambulance and reviewed the language in the contract. There was a discussion relative to Northeast Ambulance placement of a vehicle on the perimeter of the town or another location within the town.

Committee Chairman George Hall reviewed what the committee was charged with and related to a study performed for Manchester-By-the-Sea. There was a brief discussion relative to having an outside firm review and explore this topic on a unbiased level. Chairman George Hall stated that a revised report with committee member names spelled correctly would be available for public distribution shortly. The Fire Chief commented that there were many inaccuracies in the report; the Board encouraged the Chief to submit his rebuttal in writing. The Committee was thanked for their efforts.

FY17 Budget Review: Ms. Hebert stated that a summary report would be available tomorrow for which will display the Boards budget in a format. Recent changes were discussed

FY17 Capital Review: Ms. Hebert reviewed the items that departments have requested for the "pay-as-you-go" capital budget of \$300,000.

At 6:45 PM, Selectman Lais made a motion to adjourn and Selectman Morrison seconded the motion; so voted: 4-0.

Respectfully submitted,

Donna Rich, Executive Assistant
Selectmen's Office

Per the Open Meeting Law, the documents that were either distributed to the BOS before the meeting in a packet, or at the meeting were:

1. Agenda
2. 24/7 Fire Study Report

3. Draft of FY17 Budget Summary Sheet
4. Draft of FY17 Capital Requests

Approved as written at the, 2016 Board of Selectmen's meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.