

BOARD OF SELECTMEN
Working Session
Minutes of January 11, 2010

Chairman Martha Morrison called the meeting to order at 4:30PM. Board members present in addition to Chairman Martha Morrison were Nancy Luther, Karen Dow and Laura Powers. Richard Gandt was absent. Of the Selectmen's staff, Town Administrator Virginia Wilder and Board Secretary Donna Rich were in attendance.

Selectman Dow made a motion to go into Executive Session to discuss the Fire and Police Chief's contract and then to return to the Open Session, seconded by Selectman Powers; so voted in a roll call vote as follows:

Chairman Morrison: yes
Selectman Dow: yes
Selectman Luther: yes
Selectman Powers: yes

The Board returned to Open Session at 5:00PM.

Board of Selectmen's Budget Review: There was a general discussion regarding the process of approving the budgets under the purview of the Selectmen. It was agreed that the Police and Fire Chiefs should be invited into the Selectmen's meeting on Tuesday night to explain their individual budgets.

Candidate for Cable Committee: Jay MacDougall explained that with his background in communications, including working for Teradyne Broadband Test Division, he felt he might be able to add value to the committee, especially with the Comcast contract negotiations coming up.

Candidate for Open Space: Melissa Ogden explained that she has been attending the Open Space Meetings and assisting in the Open Space Plan that is required to be filed every 5 years with the Commonwealth of Massachusetts. Melissa explained that during these economic times it is important to expand Pye Brook Park use and provide public outreach by communicating and promoting activities that don't cost anything to the residents of Topsfield.

Cleaning Contract for the Town Buildings: Ms. Wilder gave an overview of the cleaning that Dynamic Janitorial Cleaning, Inc has been performing for the past six months.

Agricultural Commission: There was discussion regarding potential candidates for appointment to the Agricultural Commission.

Warrants: The Selectmen signed and approved warrants in the amount of \$ 451,464.97. The breakdown is as follows:

Warrant #FY10:	
057T	\$ 82,034.07
057School	\$ 193,255.64
058	\$ 176,175.26

At 6:02 PM, Selectmen Dow made a motion to adjourn and Selectman Powers seconded the motion; so voted: 4-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as written at the March 1, 2010 Board of Selectmen's meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.