



Topsfield Finance Committee
Minutes to the Meetings
April 23, 2012

I. Call to Order: Mark Lyons, Chairman, called the meeting to order at 7:00 PM, with Heidi Bond, Paul Dierze, Karen Dow, Kathryn Hartmann, Stephen Lais and Daniel Shugrue present. Also in attendance were Selectman Richard Gandt and Town Administrator Ginna Wilder. Chairman of the Board of Selectmen Laura Powers joined the meeting at 7:01 PM. Town moderator John Kinhan joined the meeting at 7:06 PM.

II. Final Annual Town Meeting Warrant Recommendations: All Finance Committee members signed the Finance Committee Recommendations for Fiscal Year 2013 for the May 1, 2012 Annual Town Meeting.

III. Special Town Meeting Warrant Recommendations: In a series of motions, the Finance Committee voted actions on the following Special Town Meeting Warrant Articles as numbered in the attached warrant:

By motion of Stephen Lais, seconded by Daniel Shugrue, the Finance Committee recommends positive action on Prior Year Bills and Wages, Article Second, voted in favor 7-0.

By motion of Heidi Bond, seconded by Stephen Lais, the Finance Committee recommends striking the item \$15,000 From Reserve Account to Fire Wage Account and otherwise to recommend positive action on Transfer of Funds, Article Third, voted in favor 7-0. Discussion focused on the Reserve Fund transfer request procedure regarding the Fire Wage Account item.

All Finance Committee members signed the amended Finance Committee Recommendations for Fiscal Year 2013 for the May 1, 2012 Special Town Meeting.

IV. Minutes: A motion to accept the April 2, 2012, minutes as amended was made by Stephen Lais, seconded by Karen Dow, voted in favor 6-0-1 with Heidi Bond abstaining. A motion to accept the April 9, 2012, minutes was made by Stephen Lais, seconded by Karen Dow, voted in favor 7-0.

V. Annual and Special Town Meeting Warrant Article Assignment Review: The Committee verified that there are no errors or changes to the Warrant Article assignments. The Committee also reviewed the procedure for presenting at Town Meeting.

VI. Upcoming Meeting Schedule: The Finance Committee will meet at 6:00 PM, May 1, 2012, prior to the Annual Town Meeting, at Proctor. The last meeting of Fiscal Year 2012 will be 7:00 PM on June 25, 2012, at Proctor.

VII. Adjourn: A motion was made by Stephen Lais to adjourn at 8:06 PM, seconded by Paul Dierze, voted in favor 7-0.

Respectfully submitted,
Lexie Winslow

Attachments:

- a) Topsfield 2012 Annual and Special Town Meeting Warrants, 4/2/12 version
- b) Finance Committee Recommendations for Fiscal Year 2013 for the May 1, 2012 Special Town Meeting
- c) Finance Committee Recommendations for Fiscal Year 2013 for the May 1, 2012 Annual Town Meeting
- d) 2012 Special Town Meeting Warrant Article Third Transfer of Funds Requests