

**Topsfield Finance Committee
Minutes to the Meetings
December 6, 2010**

I. **Call to Order:** Mark Lyons, Chairman, called the meeting to order at 7:00 p.m. with Heidi Bond, Paul Dierze, Karen Dow, Kathy Hartmann, Stephen Lais, and Holger Luther present. Town Administrator Virginia Wilder and Selectman Richard Gandt were also present. Selectman Laura Powers and Elementary School Committee Member Jeanine Cunniff joined the meeting at 7:05.

II. **Minutes:** A motion was made by Holger Luther to accept the 11/15/10 minutes as written, seconded by Steve Lais, voted in favor 7-0.

III. **FY 2012 Masconomet Three Town Finance Committees' Budget Guideline:** Liaisons Heidi Bond and Karen Dow reported on discussions with their counterparts on the Boxford and Middleton Finance Committees in regards to a three town joint Masconomet budget guideline. The proposed joint Masconomet budget guideline is a 1% increase in the operating budget based on the previous year's three town assessment. The Middleton and Boxford Finance Committees have approved this guideline. A motion was made by Karen Dow, seconded by Steve Lais, to approve the joint guideline and to authorize Heidi Bond to issue a communication to the Masconomet superintendent to that effect. The motion was voted in favor 7-0.

IV. **Meeting Schedule:** The next meeting of the Committee will occur on January 10, 2011 at 7:00 p.m in the Proctor School Library's Teacher's Lounge.

VI. **Adjourn:** A motion was made by Holger Luther to adjourn at 7:15 p.m., seconded by Steve Lais, voted in favor 7-0.

Respectfully submitted,
Erica Clay