



TOWN OF TOPSFIELD

ZONING BOARD OF APPEALS

8 West Common Street, Topsfield, Massachusetts 01983



9:40A

ZONING BOARD OF APPEALS

APPLICATION FORM A

APPLICATION FEE \$200

ZONING BOARD OF APPEALS APPLICATION GUIDELINES:

- Questions regarding the application should be directed to the Community Development Coordinator, Chairman of the ZBA or Inspector of Buildings.
- See Inspector of Buildings for permit denial.
- Procure an application from the Community Development Coordinator, Inspector of Buildings or Town Clerk
- See Assessor's Office for Abutters' List.
- File with the Town Clerk. "Each application for a special permit shall be filed by the petitioner with the town clerk and a copy of said application, including the date and time of filing certified by the town clerk, shall be filed forthwith by the petitioner with the special permit granting authority." (M.G.L. Chapter 40A, Section 9)
- The petitioner, after filing with the Town Clerk, files the granting authority's copies with the Community Development Coordinator who receives application for the permit granting authority, in this case the Zoning Board of Appeals.

Roberta M. Knight
Community Development Coordinator
Town Hall
978-887-1504
rknight@topsfeld-ma.gov

Application for Zoning Relief

Form A

Before you file this application, it is necessary that you be familiar with the requirements for filing plans and other materials in support of this application as specified in the Topsfield Zoning Bylaws and the Topsfield Zoning Board of Appeals Rules and Procedures that are available from the Town Clerk.

Incomplete applications will not be considered unless waivers are previously obtained from the Zoning Board of Appeals

.....

BOARD USE ONLY

Date Filed:

Date Action Due

Public Hearing:

Decision:

Revised Form Date: 04/26/2011

b. If proposal is for construction or alteration of an existing structure, please state:

	FRONT	REAR	SIDE(S)
1. Setbacks required per bylaw	_____	_____	_____
2. Existing setbacks	_____	_____	_____
3. Setbacks proposed	_____	_____	_____
	FRONTAGE	AREA	
4. Frontage and area required by bylaw	_____	_____	
5. Existing frontage (s) and area	_____	_____	
6. Frontage (s) and area proposed	_____	_____	
	FEET	STORIES	
7. Existing Height	_____	_____	
8. Height proposed	_____	_____	

c. Other town, state or federal permits or licenses required, if any:

NECESSARY ACCOMPANYING DATA:

It is required that every application be accompanied by appropriate supporting data. Failure to submit appropriate and complete data could result in delay and/or denial of application for zoning relief. Place a check next to the applicable accompanying supporting data:

Variance of Special Permit Applications:

(See Zoning Board of Appeals Rules and Procedures Section III)

All required supporting data attached Yes No

Site Plan Review Applications:

(See Town of Topsfield Zoning Bylaw, Article IX, Section 9.05. See also Guidelines and Performance Standards for Activities Subject to the Provisions of Article IX of the Topsfield Zoning Bylaw)

All required supporting data attached Yes No

N/A

Comprehensive Permit Applications:

(See G.L.c. 40B, Sections 20-23)

All required supporting data attached Yes No

N/A

Appeals from decisions of Building Inspector or Others:

(See Zoning Board of Appeals Rules and Procedures, Section III (1) (e))

All required supporting data attached Yes No

If all required supporting data is not attached, why not:

06-02-15
Date


Signature of Applicant



INSPECTIONAL SERVICES
DEPARTMENT

Town of Topsfield

8 West Common Street
Topsfield, MA 01983

PERMIT DENIAL

NAME: Wolfgang Herbal

ADDRESS: 5 So. Main Street, Topsfield, MA 01983

LOCATION: 239 Boston

ZONING DISTRICT: BH/IRA

PERMIT REQUESTED FOR: Coffee Roasting (Manufacturing)

THIS DENIAL IS BASED ON THE NEED FOR AN APPROVAL FROM THE:

ZONING BOARD OF APPEALS

PLANNING BOARD

BOARD OF SELECTMEN

FOR A:

VARIANCE

FINDING

SPECIAL PERMIT

- Lot Area Lot Frontage Building Height Lot Coverage
 Front Yard Side Yard Rear Yard Parking Open Space
 Sign (size, height, location) Expansion of Non-Conforming Use
 Change in Non-Conforming Use Additional Principal Building
 Other

ZONING REQUIREMENT:

PROPOSED:

Date Permit Denied 5/28/2015


Inspector of Buildings
Zoning Enforcement Officer

Town of Topsfield

TOWN CLERK



TOPSFIELD, MASSACHUSETTS 01983
(617) 887-5583

CERTIFICATE OF GRANTED SPECIAL PERMIT

Date: MAY 18, 1998

RE: NEW ENGLAND SERUM CO.
239 BOSTON ST.,
TOPSFIELD, MA.01983

To Whom It May Concern:

I, Beverly Ann Guarino, CMC the duly elected Town Clerk of the Town of
Topsfield, Massachusetts, do hereby certify that a Special Permit pertaining
to the property located at 239 BOSTON STREET Topsfield, MA
owned /leased by NEW ENGLAND SERUM COMPANY was granted
by the Topsfield Zoning Board of Appeals and filed with the Town Clerk's
Office on THURSDAY, APRIL 9, 1998. I further state and certify that
twenty (20) days have elapsed since that date and no appeal has been filed
with the Office of Town Clerk, by any interested party.

Signed this 18th day of MAY 1998.


Beverly Ann Guarino, Town Clerk

Town Seal

Copy to: John EP Borden, Chairman ZBA
Holger Luther, Clerk ZBA

**Town of Topsfield
Zoning Board of Appeals**

Minutes of meeting and record of hearing and decisions held on March 24, 1998.

1. The meeting was called to order at 7:30 pm by Chairman Borden. Present were Borden, Plunkett, Gerry, and Rogal. Richard Carlson, alternate, was present. Carlson was elected clerk for the meeting.
2. At 7:35 pm Chairman Borden opened the hearing on the application of New England Serum Co. for a special permit to: a, to change a non-conforming use at 239 Boston St.; b, to change non-conforming parking; and c, to reduce a required buffer area to ten feet; and for site plan review as required by Article IX. of the bylaw, as filed with the Town Clerk on March 4, 1998.
3. Chairman Borden noted that the hearing was properly advertised in the Salem News and notices sent to abutters.
4. Present representing New Enland Serum were Andrew Katz, Daid Baer, attorney for NES, and two representatives of Meridian Engineering representing NES. There were no abutters or members of the public present.
5. David Baer explained the reasons for the application. He pointed out that the site would be improved with additional plantings, that there were no objections from abutters, and that the parking met the requirements of the zoning bylaw.
6. There was a brief discussion between the members of the Board and the applicant in which the applicant outlined the history of the site, how that part of the building now used for warehousing would be now used for office space, how the parking would be adjusted as illustrated on the submitted plan, and how the landscaping would be enhanced as shown on the plan.
7. The hearing was adjourned at 8:00 pm.
8. On motion by Carlson, seconded by Gerry, the Board found that granting the special permits requested would conform to the requirements of section 3.05 of the zoning ylaw; and voted the approval of : a, the application of New England Serum to change a non-conforming use of approximately 6,700 square feet of warehouse space to general office space; b, a change to the parking layout as shown on the submitted plan; and c, a reduction in the required buffer zone, as depicted on the submitted plan. The sumitted plan, dated March 4, 1998 was drawn by Meridian Engineering Inc., 98 High Street, Danvers, and consists of four pages. The votes on the findings and approvals were unanimous, five in favor, none opposed.

RECEIVED OFFICE OF TOWN CLERK
Topsfield, MA 01983
Date *April 9, 1998* Time *10:14*
Beverly Ann Guarno
Beverly Ann Guarno,
Town Clerk

NK
4/9/98

A TRUE COPY
ATTEST: *Beverly Ann Guarno*
TOWN CLERK
TOPSFIELD, MASSACHUSETTS 01983
Apr. 9-18, 1998

9. On motion by Carlson, seconded by Gerry, the Board voted to find that the application for site plan approval submitted by New England Serum met the requirements of Section IX of the bylaw for completeness of application. The vote was unanimous. Carlson moved, Gerry seconding, that the Board approve the site plan of New England Serum as drawn on a plan by Meridian Engineering dated March 4, 1998 subject to the following condition; prior to change in the use of the premises, the plan is to be fully implemented including the planting of the trees and shrubs as shown on the plan. The vote was unanimous to approve the site plan.

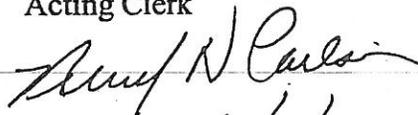
10. On motion of Plunkett, Gerry seconding, Carlson abstaining, the minutes of November 25, 1997, and January 27, 1998 were unanimously approved as submitted.

11. Three bills in the total amount of \$63.53 from Community Newspapers were approved. John Borden stated he would take them to the Town Accountant.

12. The Board briefly discussed the Site Plan for Steward School. It was the consensus of the Board that the ZBA should make no comment as this is under review of the Planning Board.

13. The Meeting was adjourned at 8:30 pm. The next meeting is scheduled for 4/29/98.

Richard N. Carlson
Acting Clerk


4/9/98

June 2nd,2015

Business Plan for Bean-Buddies Coffee Roasters LLC

Owner:

Wolfgang Herbel, 5 South Main St., Apt. #2, Topsfield, MA-01983

Background

Coffee has been one of my passions, since my late 20's. In order to purchase my first commercial Espresso machine I saved 2.5 years until a dream became true. I brewed a lot of Espresso's, Café Latte and Cappuccinos! In 2012 I started home roasting with a small Gene Café to familiarize myself with the roasting process and did a lot of research. Friends and family enjoyed my coffee and encouraged me to pursue further. However my full time IT job did not leave enough time to explore this passion any further. In 2013 I left my job after being 23 years with the company, when I started to revisit my coffee passion. Practicing and visiting coffee roasters in the US and abroad I spent a significant amount of time to understand the chemical processes and to learn the art and craft of roasting, which I find very exciting and satisfying. In April of 2014 I flew to Seattle to the SCAA coffee convention to get to know the latest technologies and get to know importers. This was the time when I started to think seriously about a career change. My research carried me through the different types of roasters, the Pro's and Con's of them and how the chemical processes can be impacted, which happen during the roasting process. In March 2015, I went to commercial roasting class in Idaho, and in April I went back to Seattle to negotiate with the vendors, meet with importers and purchase my equipment. My roaster and electrostatic filter is scheduled to be ready for delivery in week 30, (July 20-26, 2015) and I'm currently negotiating the lease terms for the location identified, which is dependent on the granted approval of the Planning and Zoning Board.

Purpose

Bean-Buddies Coffee Roasters, will invest approx. \$100.000+ for purchasing equipment and inventory, rent, working space and perform the necessary renovations and improvements, incl. adequate working capital. With this investment and the help of friends and family, it is planned to launch a small-batch gourmet coffee roasting company.

Mission and Objectives

The company's mission is to be known as a premiere small-batch coffee roasting wholesaler in Topsfield, Massachusetts. Bean-Buddies Coffee Roasters, will purchase and carry only the best beans, to be roasted to their fullest potential with careful attention to detail.

A strong customer service ethic will support this outstanding product.

Objectives are to build brand awareness and customer service excellence while increasing customer base and sales.

The goal is to establish 10 accounts within the first year with about 100-200 pounds per week.

Thru the use of a double wall drum roaster the beans will be roasted very gently, which will ensure that the flavor and aromas of the various origins of the beans will be distinctive of the plant and region where the beans originate from.

From an environmental perspective, Bean Buddies Coffee Roasters will deploy an state of the art electrostatic filter to reduce the air pollutants normally associated with the roasting process. Packaging will be as environmentally conscious as possible and ensure long lasting freshness.

The strategy to achieve these objectives is:

- Develop and offer a high quality selection of coffee blends from various origins
- Providing an excellent customer service experience
- Using superior equipment, which allows a high level of control to bring out the origin flavors of the various bean types
- Support local community activity where and when possible

Target Markets are within the New England area and consist of:

- Coffee brewing shops like coffee shops, bakeries and restaurants
- Hotels, offices, schools, cafeterias of local companies and local B&B's
- Mail Order
- Event roasting, like weddings and company events
- Grocery stores, Retail specialty stores

Description of business and coffee roasting process

Beginning with purchasing the highest quality beans, careful attention will be paid to all stages of the product development incl. packaging, which will ensure that the customers receive the freshest product possible, to be delivered on a weekly basis.

The overall process is actually relatively long compared to the actual roast time and can be outlined as follows:

1. Checking the machine and turning on the roaster and electrostatic filter
2. Preheating the roaster to set temperature
3. Weighing out the batch of beans to be roasted
4. Putting the beans in the hopper just short before roasting starts
5. Dropping the beans into the drum and starting the roast
6. Roasting the beans and observing the temp, color and time and adjust controls as needed, e.g. airflow, gas flow
7. At the end of the roast taking samples for quality control/cupping
8. Finishing the roast and dropping the beans into the cooling bin
9. After cooling the beans dropping them into a bucket for final cooling
10. Weighing the beans and record weight loss
11. Cup the coffee for quality control based on small sample size
12. Weighing the beans to pack size
13. Optional: Grinding the beans if requested
14. Packaging the roasted beans into bags
15. Heat seal the bags
16. Print labels and labeling the bags
17. Put to temporary storage
18. Prepare for shipment and package shipment incl. label printing
19. Invoicing of shipment
20. At the end of the day, clean the roaster to prepare for next time of roasting.

The overall roasting time only takes about 9-17 min. depending on the roast to be prepared. To have 100 pounds of roasted coffee ready for shipment can take anywhere from 3 – 5 hours depending on the batch size.

It takes about 3-5 hours for the other steps to complete.

From an environmental perspective, the selected equipment is one of the best money can buy and has significant competitive advantages too.

The best classic drum roasters are double drum roaster, which means the outer drum is exposed to the gas burners, whereas the inner drum is heated by the air and remains cooler. A double drum roaster decreases conductive heat transfer and as a result limits the risk of tipping, scorching and facing, or in other words "Bean surface burning". Since the beans are roasted more gently, they produce less smoke, which also means less odor. The Giesen W15 is a double drum roaster.

During the roasting process the beans are absorbing the heat of the hot air and via conduction thru the drum. As the roast progresses the beans "shed off" their skin called chaff, which produces particles, smoke and odor.

Electrostatic filters work by ionizing and trapping grease and smoke particles onto the collector plates.

The electrostatic filter also absorbs odor via carbon filters.

In order to minimize the impact for the environment an electrostatic filter will be installed, which reduces the particles by 94.2% - 98.7% depending on the duration.

The BOH acknowledged and agreed to use an electrostatic filter during the last meeting on April 23rd, 2015, where air sampling reports have been provided in order to minimize the environmental impact.

The selected product SFE-50 fulfills those stringent requirements!

Business Summary

- It is anticipated to roast for 1-3 hours on a weekly basis during the first year and produce between 100-200 pounds of fresh roasted coffee per week.
- Only coffee what can be sold will be roasted in order to guarantee freshness.
- Packaging will be recyclable or made from recycled materials.
- Promotional items as well as coffee accessories will be provided going forward, like coffee mugs, filters, home grinders etc.

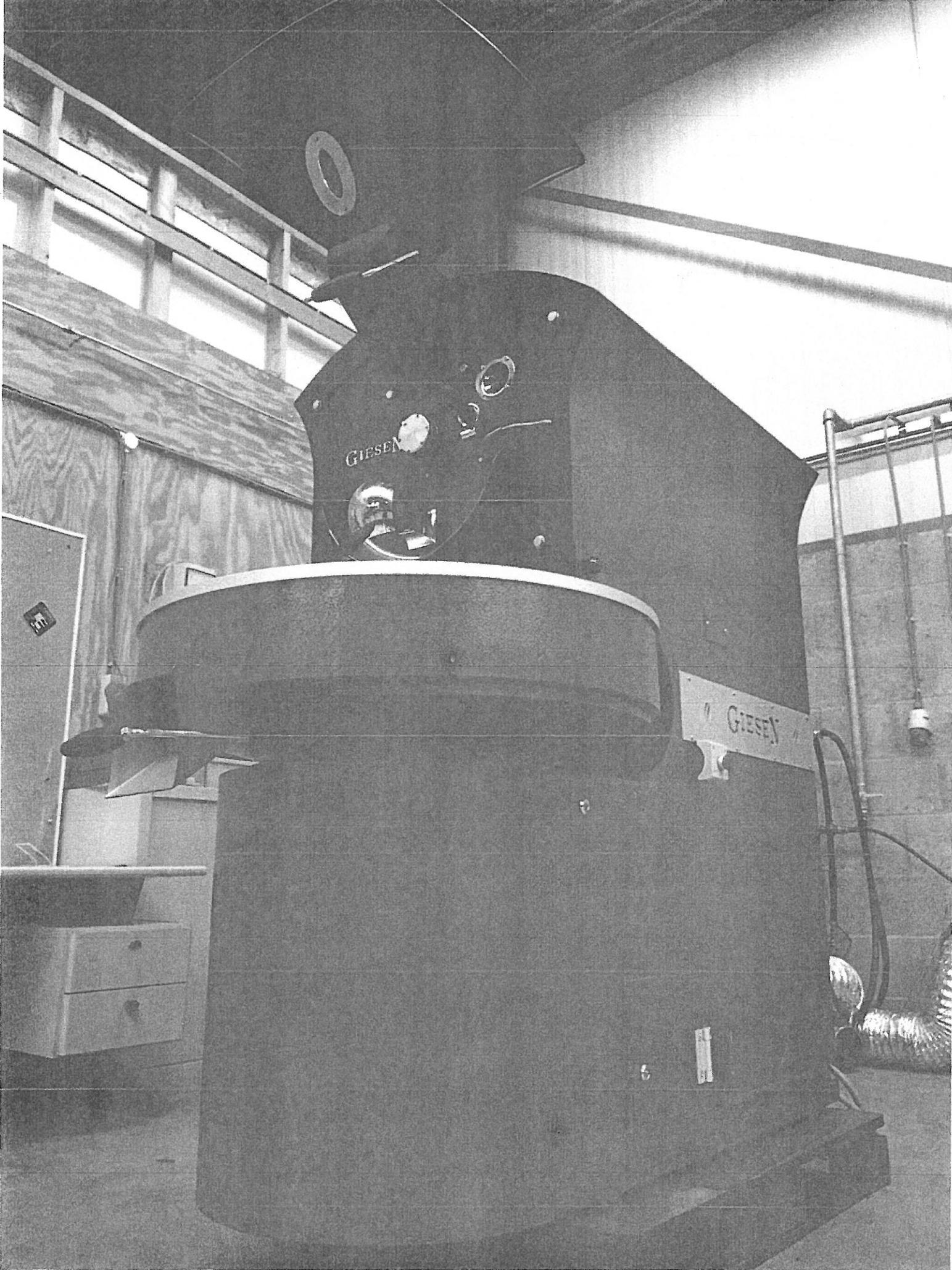
Space/Location

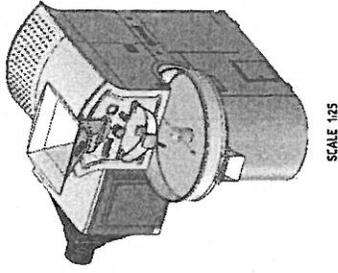
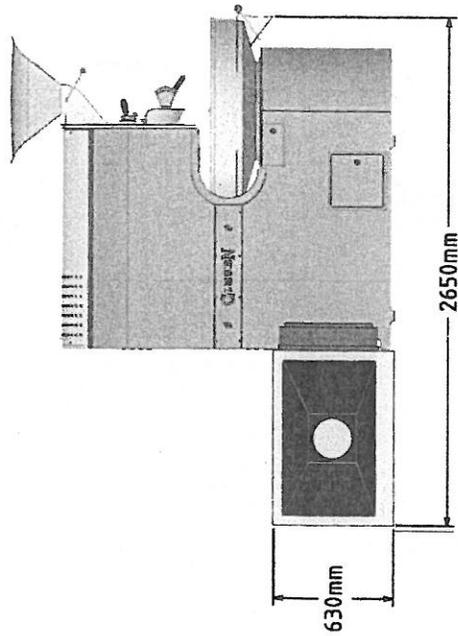
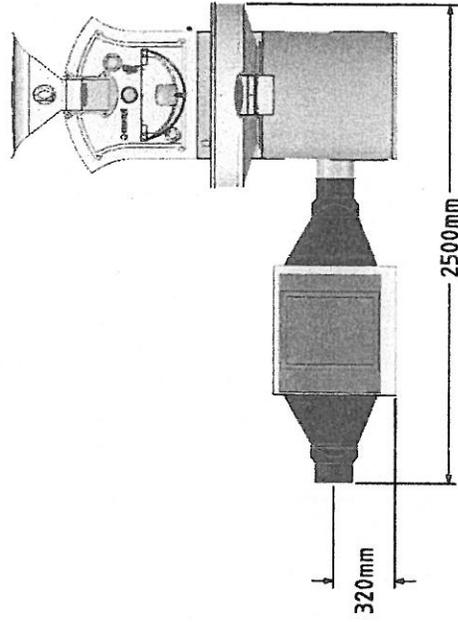
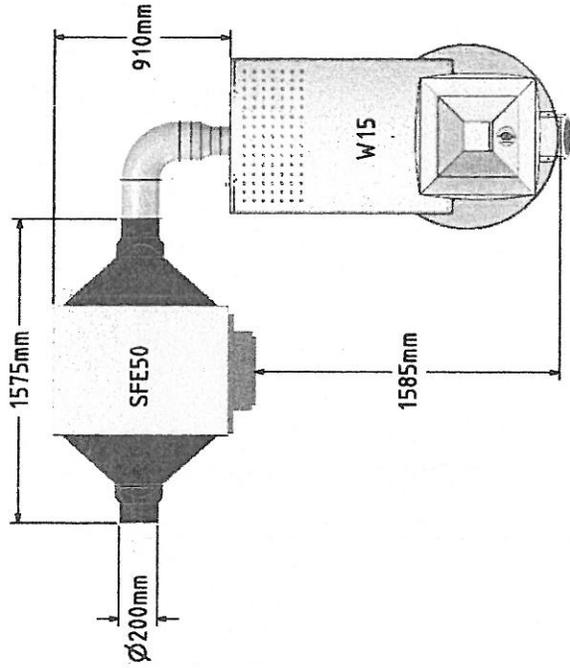
The anticipated space is owned by 239 Turnpike LLC and located on 239 Boston Street, Topsfield, the warehouse behind Petco. Plumbing for Gas and a sink will be needed and ventilation via an 8" inch pipe, which the warehouse already has in place. Drawings and costs estimates for the ventilation/exhaust stack have already been obtained. Electrical outlets and installation of the electrostatic filter will be required to address environmental concerns from the BoH. Due to the change in use the building requires a special permit to be zoned for light industrial/manufacturing.

Equipment

The following equipment would be utilized:

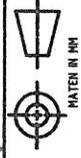
- Giesen W15A small batch roaster
- SFE50 Electrostatic filter
- Scales
- Impuls Heat Sealer
- Packaging material and labels
- Coffee Grinder
- Coffee Brewer for sample brewing
- Computer, Laser printer and office table with chair
- Work tables
- Pallet Jack





TITLE		W15 SFE50 a	
MATERIAL		DWG NO.	
ART.ND.		REV 00	
DRAWER MVD		SIZE (E-NO.)	
DATE 29-10-2014		SCALE 1:18	
TOLERANCE		SHEET	

GIENSEN
coffee-roasters



MATEN IN MM

1 2 3 4

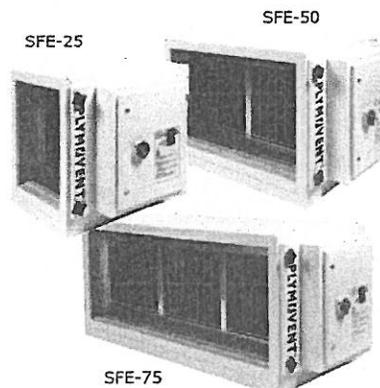
D C B A

D C B A

GIESEN®

coffee-roasters

SFE-25/50/75



product data sheet

APPLICATIONS

The SFE range is intended to be used for the following applications:

- filtration of extracted fumes from commercial kitchens



Do **not** use the SFE range for the following applications or in the following circumstances:

- extraction of continuous hot air, gases or vapours (>45°C/113°F)
- high concentrations of mill dust, flower dust etc.
- relative humidity >70%



SPECIFICATIONS

	SFE-25	SFE-50	SFE-75
Physical dimensions and properties			
Dimensions:			
• height	630 mm	630 mm	630 mm
• width	560 mm	1010 mm	1460 mm
• depth	660 mm	660 mm	660 mm
Weight (net)	60 kg	100 kg	140 kg
Material housing	epoxy coated steel		
Colour	grey RAL 7035		
Filters			
Filter package:			
• FIS (ionizer)	1	2	3
• FCS (collector)	1	2	3
Material:	aluminium		
• ionizer	aluminium		
• collector	aluminium		
Max. filtration capacity	2500 m ³ /h	5000 m ³ /h	7500 m ³ /h
Filter surface	14,2 m ²	28,4 m ²	42,6 m ²
Pre/final filters	to be selected/ordered separately		
Pressure drop	< 150 Pa	< 175 Pa	< 250 Pa
Electrical data			
Supply voltage	230-400V/1-3ph/50-60Hz		
Power consumption	35 W	40 W	50 W
Control voltage	24 VAC	24 VAC	24 VAC
Control fuse	2.0 AT	2.0 AT	2.0 AT

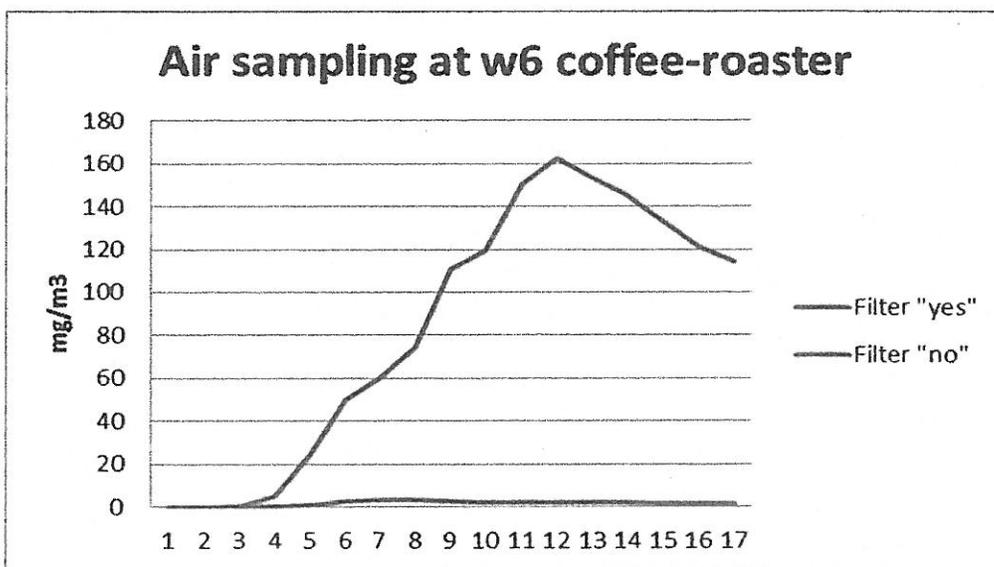
	SFE-25	SFE-50	SFE-75
Voltage:			
• ionizer	+5 kV	+5 kV	+5 kV
• collector	+10 kV	+10 kV	+10 kV
Protection class	IP 55	IP 55	IP 55
Ambient conditions			
Operating temperature:			
• min.	5°C (41°F)		
• nom	20°C (68°F)		
• max.	45°C (113°F)		
Max. relative humidity	70%		
Outdoor use allowed	no		
Storage conditions	• 5-45°C (41-113°F) • relative humidity max. 70%		
Product combinations (choice required)			
Prefilters:			
• SAF	• aluminium filter (standard)		
• SOD	• demister for oilmist application		
Final filters:			
• SAF	• aluminium filter (standard)		
• SSF	• progressive synthetic filter (filter class G3)		
• SCF	• activated carbon filter for odour control		
• SBF	• synthetic bag filter (additional final filter; filter class F8)		
Options			
Oil disposal device	oil drainer	oil drainer	oil drainer
Outlet grid	OG-25	OG-50	
Connection piece	RP-315/25	RP-400/50 RP-450/100	
Remote control	RC-MSA	RC-MSA	RC-MSA
• with timer	RC-MSA/T	RC-MSA/T	RC-MSA/T
Additional unit with bag filter	SFM-25	SFM-50	SFM-75

REPORT AIR SAMPLING

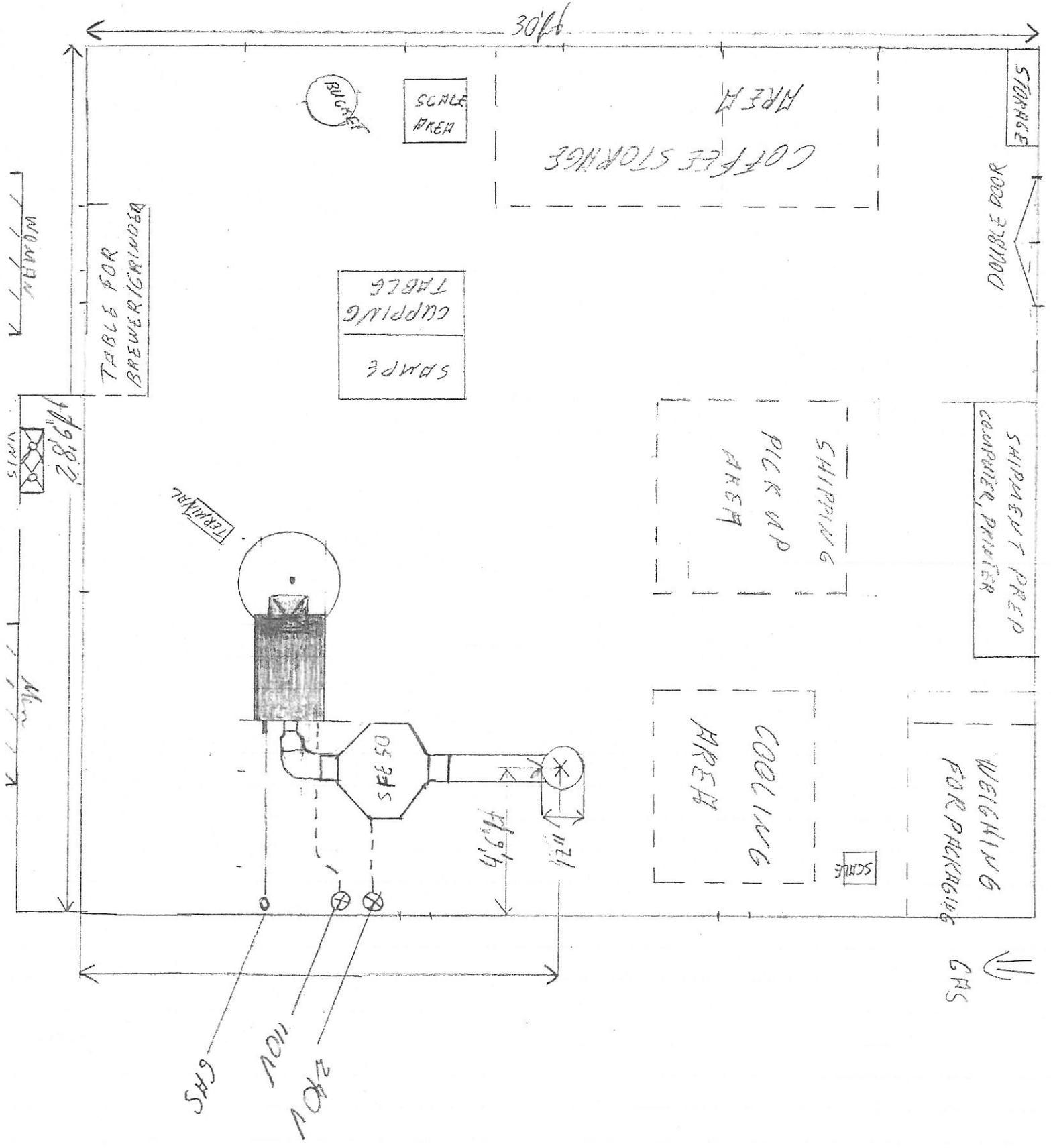
Client: 841353	Sampler: DustTrak
Name: Giesen Coffee Roasters	Particles: up to PM10 (10 microns)
Address: Industrieweg 15	Samples: 2 (filter "yes", filter "no")
Place: 7071 CK ULFT	Volume: 1,7 liter/minute
Contact: Mr. W. Giesen	Interval: 1 minute (17 minutes)
Tel.: 0315-681377	Date: July 11, 2013
E-mail: sales@giesencoffeeroasters.eu	

Roaster: w6

Filter: EP-20



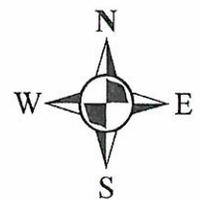
Minutes	Filter "yes"	Filter "no"	Efficiency
1	0,000	0,126	100,0%
2	0,000	0,054	100,0%
3	0,004	0,36	98,9%
4	0,180	5,101	96,5%
5	1,163	24,754	95,3%
6	2,759	49,601	94,4%
7	3,481	60,267	94,2%
8	3,249	74,353	95,6%
9	2,785	110,625	97,5%
10	2,155	119,158	98,2%
11	2,082	149,989	98,6%
12	2,179	162,292	98,7%
13	1,960	152,823	98,7%
14	2,029	144,911	98,6%
15	1,825	132,705	98,6%
16	1,681	120,977	98,6%
17	1,555	113,964	98,6%



49-68



GEOGRAPHIC INFORMATION SYSTEM
VISION APPRAISAL TECHNOLOGY



Town of Topsfield Board of Health
Meeting of Thursday, April 23, 2015
Town Hall, 8 West Common Street, Topsfield, MA 01983

Meeting Minutes

Pursuant to the Open Meeting Law, M.G.L. Chapter 30A, §§ 18-25, written notice posted by the Town Clerk and delivered to all Board members, a meeting of the Topsfield Board of Health, Thursday, April 23, 2015 at 7:30 pm in the Conference Room of Topsfield Town Hall.

Board of Health Members present: William Hunt ESQ – Chair; Sheryl Knutsen RN – Clerk; Vincent Guerra MD; Joseph Collins ESQ. KimSu Marder – observer from M.S. Nursing Public Policy Class, Tufts University; Wolfgang Herbel – Coffee Roastery; E!ery Dyer – Resident. Others present: John Coulon RS,- Health Agent; Susan Winslow - Minutes Secretary; Richard Gandt - Selectman;.

COMMONLY USED ABBREVIATIONS:

BOH: Board of Health	MAVEN: Massachusetts Virtual Epidemiology Network
CDC: Center for Disease Control	MDPH: Massachusetts Dept. of Public Health
CEU: Continuing Education Unit	MRC: Medical Reserve Corps
DEP: Department of Environmental Protection	NEMMC: Northeast Massachusetts Mosquito Control
DPH: Department of Public Health	PE: Professional Engineer
EMS: Emergency Medical Services	PHEP: Public Health Emergency Preparedness
EP: Emergency Preparedness	RN: Registered Nurse
HHS: Health and Human Services	TBOH: Topsfield Board of Health
HMCC: Health and Medical Coordinating Coalition	
EOC: Emergency Operations Center	TRMRC: Topsfield Regional Medical Reserve Corps
LSAC: Local State Advisory Committee	
LPHI: Local Public Health Institute	USFDA: United States Food and Drug Administration
MDPH: Massachusetts Dept. of Public Health	

Public Information
Agenda

Chair William Hunt called the meeting to order at 7:40 PM.

APPOINTMENTS:

Wolfgang Herbel – Wholesale Coffee Roastery at 239 Boston Street

Mr. Herbel appeared before the Board to inquire about the process for establishing a wholesale coffee roastery at 239 Boston Street (same building as Petco).

Mr. Coulon gave the Board a description of the workings of a coffee roastery including particulates in the air and potential odor. He described his experience years ago in the Brookline Health Department overseeing compliance for coffee roasteries in that community.

Mr. Coulon referred to the specification sheets provided by Mr. Herbel for the coffee roaster and electrostatic filtration he intends to use and noted that the model is capable of filtering >98% of particulates produced.

Mr. Herbel described his plan for the business, confirming that this will be a wholesale operation only, most likely roasting one day a week, and not a coffee shop. Mr. Coulon informed the Board that this type of business does not need a permit as long as the public is not being served, but would be governed by

Nuisance Regulations. He does not foresee any issues. The Board members had no objections and wished Mr. Herbel success in his business venture.

7 Towne Lane Variance Requests

Mr. Ellery Dyer of 7 Towne Lane appeared before the Board to request two Variances: a property line setback request and the rescission of an existing Title V Bedroom Count Deed Restriction. This system is in failure because the leach field is flooded.

Mr. Dyer gave the Board a description of the history of the septic issues at this address including the moving of the leach field to accommodate the installation of a swimming pool.

The Board discussed the Variance Request. Mr. Hunt informed Mr. Dyer that the Board does not grant variances to allow additional bedrooms for a system repair. Mr. Hunt reminded Mr. Dyer that the existing Title V Bedroom Count Deed Restriction notes that there are 3 bedrooms served by the septic system at this address and the Board will not rescind this Deed Restriction unless there is a new system installed that meets the criteria for a 4-bedroom system.

The Board took no action on these Variance Requests. Mr. Dyer will review his options.

HEALTH AGENT REPORT:

Monthly Case Review

Mr. Coulon informed the Board about a recent complaint he received from a resident alleging that she and her husband contracted foodborne illness from a local restaurant. Mr. Coulon presented the Board with the emails with names redacted, and explained that MDPH considers two people in the same household eating the same food product does not constitute an outbreak of foodborne illness. Mr. Coulon showed the Board the standard DPH case sheet and gave a review of the investigation protocol. He informed the Board that he was at the State Laboratory for another issue, so he was able to meet with a State Investigator and enter the complaint information directly into MAVEN.

Mr. Coulon informed the Board that he conducted an inspection of the restaurant named in the complaint and found nothing to indicate infractions that would lead to foodborne illness. He noted four violations which were immediately corrected by the restaurant owner. Mr. Coulon followed up to verify compliance. He informed the Board that the investigation includes a 72 hour history of the complainant's food intake because the most common food-borne pathogens vary in their incubation time.

Mr. Coulon gave the Board a description of MAVEN and their ability to trace events such as foodborne illness across town borders.

Emergency Preparedness

Mr. Coulon reported that July 1, 2015 represents the date when the state will change to HMCCs incorporating all five Public Health coalitions in Essex County as one entity.

TRMRC Activities include the special Open Gym Night on May 16 with attendance estimated in the hundreds, as the evening is open to sixth graders moving up to the Junior High. TRMRC volunteers are in attendance to offer First Aid if needed. TRMRC Coordinator Arthur Howe has scheduled CPR trainings at the Georgetown Fire Station in May. The classes will be co-taught by John Coulon and will be offered for medical personnel as well as non-medical personnel, free of charge to MRC members.