

TOWN OF TOPSFIELD
Application for Special Permit for Non-Conforming Sign

Date of Application: _____

Name of Applicant: _____

Contact Address: _____

Telephone No.: _____ E-mail: _____

Name of Business: _____

Name of Owner (If different from applicant): _____

Address of Owner (Same as above): _____

Location of Business: _____

Location of Sign (If different from above): _____

Special Permit For: Change of Existing Sign New Sign Temporary Sign

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Requirements for Special Permit Application: See Permit Granting Authority's Rules & Regulations, Section 4.0 Application Procedure – Special Permit Granting Authority.

Application must be accompanied with Inspector of Building's Permit Denial Form and Certified Abutter's List – See attached supplemental form.

Will the sign be located in the public right-of-way? Yes No

If yes, how many feet from the edge of the paved surface? _____

For free standing signs, a plot plan of the property with the location of the sign is required.

Signature of Applicant: _____

Signature of owner of premises for the proposed sign: _____

Permit Fee Paid: _____ Date: _____

Board of Selectmen Approved () Denied ()

Special Permit No.: _____

Date: _____

Remarks: _____

