

CHAPTER XXI

ALARM SYSTEM BY-LAW

21-1 ALARM SYSTEMS.

21-1.1 Permit for Alarm Required. As of July 1, 1995, no alarm system or equipment designed to summon the Police Department shall be installed without first obtaining an alarm permit signed by the Police Chief or his designee. As of July 1, 1995, no alarm system or equipment designed to summon the Fire Department shall be installed without first obtaining an alarm permit signed by the Fire Chief or his designee. Owners of existing alarm systems must obtain a permit within three (3) months of the effective date of this By-Law. The Police Chief and the Fire Chief shall prescribe an application form for alarm permits and any other rules or regulations as may be necessary for the implementation of this By-Law. The fee for each alarm permit shall be twenty-five (\$25.00) dollars. (Art. 41, 5/2/95)

21-1.2 Disconnection, Removal or Alteration; Notification Required. Whenever an alarm system or equipment is disconnected, removed, or substantially altered, the owner or user thereof shall notify the Police Department or the Fire Department in writing so that an appropriate notation may be made on the permit. (Art. 41, 5/2/95)

21-1.3 Mandatory Disconnection of Automatic Dialing Devices from Police Department or Fire Department Telephones.

a. No automatic dialing device shall be interconnected to any telephone numbers at the Police Department or Fire Department after July 1, 1995. Within three (3) months after the effective date of this By-Law, August 2, 1995, all automatic dialing devices interconnected to any telephone numbers at the Police Department or Fire Department shall be disconnected therefrom.

b. Any person using an automatic dialing device may have the device interconnected to a telephone line transmitted directly to:

1. A central station;
2. An answering service; or
3. Any privately-owned or privately-operated facility or terminal. (Art. 41, 5/2/95)

21-1.4 Automatic Shut-Off of Horn or Bell Required. All alarm systems installed after May 2, 1995, which use an audible horn or bell, shall be equipped with a device that will shut off the horn or bell within ten (10) minutes after activation of the alarm system. All existing alarms using an audible horn or bell shall be equipped with such a device within three (3) months after installation. (Art. 41, 5/2/95)

21-1.5 Filing of Names of Persons Authorized to Enter Protected Premises. Each alarm user shall submit to the Emergency Center the names, addresses, or telephone numbers of two (2) persons who can be reached at any time, day or night, who are authorized to gain access to the protected premises for the purpose of silencing and resetting the alarm system. It shall be the alarm system users responsibility to keep this information up-to-date. (Art. 41, 5/2/95)

21-1.6 Testing Equipment. All alarm users must notify the Emergency Center in advance of any testing of the equipment. Failure to do so may constitute a false alarm, and therefore be subject to a fee assessment.

False Alarms in a Fiscal Year	Fee
4-6	\$ 25.00 each
7-10	50.00 each
More than 10	100.00 each

False alarms caused by faulty telephone service, electrical storms, or power outages through no fault of the owner, will be excused. Determination that a false alarm has been transmitted will be the responsibility of the Police Chief, Fire Chief, or their duly appointed duty officer. (Art. 41, 5/2/95)

21-1.7 Suspension or Revocation of Alarm Permit. The Police Chief or the Fire Chief may suspend or revoke an alarm permit for just cause in accordance with the following procedures:

a. The Chief or his designee shall issue to the permit holder a written notice, by certified mail, of his intent to suspend or revoke the alarm permit. Notice will include the date of the intended suspension or revocation, the reasons for the suspension or revocation and notice that the permit holder is entitled to a hearing upon written request.

b. Upon receipt of a notice of suspension or revocation, the permit holder may, within five (5) working days of receipt, submit a written request for a hearing before the Police Chief, the Fire Chief, or a designee thereof. At the hearing, the permit holder shall have the right to present evidence, cross-examine witnesses and be represented by counsel. The hearing shall be informal and shall not be subject to the rules of evidence or formal courtroom procedure. After the hearing, the hearing officer may issue a written order of suspension or revocation for a given period of time. He may also withdraw any previous order or suspension or revocation.

c. During the appeal period, the alarm system may remain in operation.

d. An alarm owner or user whose permit has been suspended or revoked may reapply for a new permit after the suspension period is over. (Art. 41, 5/2/95)