

Topsfield Conservation Commission
Meeting Minutes of Wednesday, February 8, 2012
Proctor School Library

Present: Commissioner Holger Luther (Chair), Jim Carroll, Mark Erickson, Cheryl Jolley, Jim MacDougall, Jennie Merrill, Administrator Lana Spillman, Minutes Secretary Debbie Rogers.

Absent: Commissioner George Hall.

Also in attendance: Fotaq Qirjaz representing 53 Main Street.

The meeting was called to order by Acting Chairman Luther at 7:05 PM with a quorum present.

REQUESTS:

Extension OoC 307:0644: 35 Howlett Street, (Map 33, Lot 25), MacKinnon. The request for an extension was withdrawn.

RDNI 2012-01: 53 Main Street, (Map 41, Lot 28), Qirjaz/H.L. Graham Assoc.

Construction is proposed for 53 Main Street where some heavy equipment may have a minor impact on a buffer zone and the riverfront area as soils are disturbed. A plan was provided to show how the equipment will access the project and proposed modifications to parking areas. Some soil will be hauled away and the project is not anticipated to create significant disturbance to the area. MacDougall moved to issue a DNI. It was seconded by Erickson and passed unanimously.

OTHER:

EPA AO and TCC Amended Enforcement Order, Cross Street – Meredith Farm, (Map 62, Lot 2), Nash – request for signoff on completion of restoration construction phase. No action is required from the TCC at this time as the project is waiting for a letter from the EPA.

TCC FY2013 Budget Update

Luther and Spillman attended the Finance Committee meeting on February 7, 2012. Luther will be in contact with the Finance Committee liaison, Paul Dierze.

Tree Committee

All three members of the Tree Committee are resigning and new members need to be appointed by the TCC. Potential candidates will be considered and information will be posted to announce the available openings.

Revision to Bylaw Regulations

TCC Minutes for 02/08/2012

Luther and MacDougall attended a meeting to discuss revising the Stormwater Management Bylaw and to discuss how stormwater and drainage related to development and construction activities are affected by soils, slopes, total disturbance areas, etc. MacDougall offered soil map information and Luther helped with the language. The Town soil maps will be updated to include tables of information gained from excavations in recent years. Language in the revised bylaw might include factors to consider in addition to soil maps. An improved data base will help link this information. TCC may revise the Bylaw Regulations to address proposed activities in jurisdictional areas on challenging sites that could negatively impact stormwater and drainage.

MEETING MINUTES:

A motion was made by MacDougall and seconded by Carroll to accept the minutes from **October 10, 2007, April 27, 2011, May 11, 2011, May 25, 2011, August 10, 2011, and January 25, 2012** as amended. The motion passed with a unanimous vote.

ADMINISTRATOR'S REPORT:

MACC Annual Conference, March 3rd

Several TCC members plan to attend the MACC Annual Conference.

Fairgrounds Hearing

The Fairgrounds will be discussed at the February 22 meeting.

Upcoming RDA for New Meadows Golf Course

At the next meeting there will be a RDA to remove about 48 trees at the New Meadows Golf Course.

ADJOURNMENT:

A motion made at 7:46 PM to adjourn the meeting was seconded and passed unanimously.

Respectfully submitted,



Debbie Rogers
Minutes Secretary

Accepted at the TCC meeting on March 14, 2012

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Commission constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Commission as to the completeness or accuracy of such statements.