

Topsfield Cable TV / Town Website Committee
July 11, 2012

Approved 8/8

Executive Summary

Leightronix equipment install scheduled for 7/19. Subnet of Town Hall network has been designed and equipment identified. Order to be placed this month. Video editing software selected as Mac, Final Cut Pro X. Offer of used Mac received. Cable office to be reorganized. Legal Notices links have been added to the Home Page. Options to reorganize the Committee to highlight the need for support of IT functions were discussed.

Members present: Bill Whiting, Bob Ogden and Jeanne Pickering

Guest: Ryan Jarvis, Amelia Mattson, and Martha Morrison

Former Business:

Meeting opened at 7:35 PM in Town Hall

The minutes of the 5/9 were approved as written. (No meeting in June.)

New Business:

See Executive Summary

The meeting was adjourned at 9:15

The next scheduled meeting is 8/8 at 7:30 PM in Town Hall

Respectfully submitted, Bill Whiting – Chairman