

Agenda
Cable TV / Town Website Committee
July 11, 2012
Town Hall

Open meeting 7:30 PM

- Approve Minutes of 5/9 (No meeting 6/13)
- Cable TV / Web Coordinator's Report:
 - o RFP status
 - o Other equipment status
 - o Scheduled video programs
- Consultant's Report:
 - o Project Report

Cable matters:

- MASCO Intern project (Ryan):
 - o Topsfield's YouTube Channel
- Video projects:
 - o Topsfield School Committee
 - o Concerts on the Common
 - o Strawberry Festival (Civil War re-enactors)
 - o Rail Trail
 - o Historical Society
- **Web Matters:**
 - o Changes required for new video equipment (Ryan)
 - o COA issues (Ryan)
 - o New section – Legal Notices (Home Page, left column, under eGov.)
- **Combined matters:**
 - o Review Committee's financials
 - o Reviewing options to restructure Coordinator's job as a potential transition to Town IT / Communications Director
 - o Board of Selectmen Goals
 - o Updated Meeting Schedule
 - o BOS appointments – Swear in at Clerk's Office
 - o Vouchers