

**Topsfield Cable TV / Town Website Committee**  
**March 14, 2012**

Approved 4/11

Executive Summary

The Chairman reviewed a recent article in the Tri-Town Transcript about the Boxford Cable TV group and provided a comparison of Topsfield Cable with Boxford Cable. “There are many reasons to be positive about the future.” Ryan Jarvis reviewed his work on researching the new equipment from Leightronix. He and Bill Whiting visited Boxford to see how they are using the same equipment. A meeting with a vendor is planned for the near future. He has also been documenting some “Town Hall IT issues” and is working on the poor video quality from Comcast. Amelia Mattson is working on clearing up the backlog of meeting agenda postings from the Town Clerk’s Office. She is also researching the issue of what the requirements are for making these documents available to the public. Amelia has identified over 50 “broken links” in the Town website. A Town Budget Forum will be held on 3/21 and broadcast several times before the Annual Town meeting. The League of women Voters will host a live broadcast of their 2012 Candidates’ Night on 4/2.

Members present: Bill Whiting and Jeanne Pickering

Members absent: Bob Ogden, Kathy Curran

Guest: Joe McGuigan, Ryan Jarvis, Amelia Mattson

Former Business:

Meeting opened at 7:40 PM in Town Hall

The minutes of the 2-8-12 were also approved as written.

New Business:

See Executive Summary

The meeting was adjourned at 9:15

The next scheduled meeting is 4/11 at 7:30 PM in Town Hall

Respectfully submitted, Bill Whiting – Chairman