

Topsfield Cable TV / Town Website Committee

February 13, 2013

Approved 3/13

Executive Summary

A potential new member, Paul Luippold was introduced. Paul has strong skills in web development and video production and would be a very welcome addition to the Committee. The impact of Ryan Jarvis leaving the position of Cable TV / Town Website Coordinator was discussed. Joel Richardson who had just be hired as a Video Camera Operator has been promoted to fill Ryan's job. The potential of a "shared resources" arrangement with Boxford Cable TV was discussed. Many of the concerns of the Committee related to available technical support and need for more programming content could be resolved by an arrangement whereby Topsfield Cable compensated Boxford cable for services. This concept will be explored more fully. John Coulon from the Board of Health and the Committee discussed some issues relating to the need to post information on the Town website of interest to the BOH. A general discussion followed about what type of information and the format of this data should appear. A follow up meeting with Jeanne Pickering and the BOH staff was scheduled.

The project to issue a RFP for work to support the Cable / Web operation has been modified now that the Computer Technology Committee is actively involved with managing vendors to be funded by the Cable/Web Committee. Much of the work envisioned as requiring consulting services can now be performed with available resources.

Members present: Bill Whiting, Bob Ogden and Jeanne Pickering
Guest: Martha Morrison, Joel Richardson, Paul Luippold, Dick Gandt, John Coulon.

Former Business:

Meeting opened at 7:35 PM in Town Hall

The minutes of the 12/12/12 were approved as written. (No meeting in January)

New Business:

See Executive Summary

The meeting was adjourned at 9:55

The next scheduled meeting is 3/13 at 7:30 PM in Town Hall.

Respectfully submitted, Bill Whiting – Chairman