

Agenda
Cable TV /Town Website Committee
February 13, 2013
Town Hall

Open meeting – 7:30 PM:

- Approve Minutes of 12/12 (No January meeting)
- Discuss impact of Ryan Jarvis resignation:
 - o Potential “shared resources” with Boxford
 - o Expand Cable / Web Coordinator’s job

Cable Matters:

- School Committee meeting coverage
- Topsfield You Tube Channel:
 - o How promote Topsfield YouTube Channel?
- Work at the Gould Barn

Web Matters:

- Need to create 2013 “boxes” for agendas and meeting minutes
- Discuss BOH web usage
- How link to You Tube from Home Page?
- Boxford plans for on-line payments

Combined Matters:

- Status of RFP for outsourcing IT work
- Role of the Computer Technology Committee
- Sign vouchers