TOWN OF TOPSFIELD
BOARD OF ASSESSORS MEETING
TOWN HALL CONFERENCE ROOM
September 14, 2012
8:45 A.M.
AGENDA

Minutes of August 24, 2012
Material to Sign
Correspondence
Certification Review Process Update

- **Field Manual**
- **Preliminary Certification – minimum 6 weeks Field Manual**
- **Public Disclosure Period - 10 business days & notice to all out of town owners**
- **LA-10: Changes from Preliminary Certification**
- **LA-4: Final Classification for Fiscal 2013**
- **LA-13: New Growth for Fiscal 2013**
- **Classification Hearing**
- **Setting of Tax Rate**
- **Creation of Commitment Book and Tax Billing File**

Ferncroft Holdings LLC
Residential Re-Measure Re-List
Verizon ATB Case
Fiscal 2014 Maintenance:

- **Outsourcing Permits**
- **Chapter Land 61A & 61B Applications**